**Brown Building Emergency Evacuation Plan**

**Evacuation Procedure - Building alarm**

- **Instructors stop class** and direct students to evacuate building
- **Take belongings if immediately at hand**
- **Encourage** others to leave, close doors behind you
- **Follow exit signs and leave** the building by the nearest exit
- **Do not use elevators**
- **Move away from the building**

**Assembly areas** are:
- Outside of the main Rec Center entrance (or inside if bad weather)
- Across Illinois St. from the SW corner of Brown by Alderson Hall (Inside the Alderson atrium /lobby if bad weather)

**Do not re-enter the building** until told it is okay by a Building Evacuation Team member.

**Do not interfere with the Fire Department**, direct questions to a Building Evacuation Team member who is wearing a red vest.

**Brown Building’s alarm:**

- **Audible Alert**: repeating 3-pulsed tone
- **Visible Alert**: white strobes located throughout the building

**Leaving the laboratory**

- Place experimentation in safe state if you can do this quickly (within 2 minutes)
- Close the door behind you

**If you discover a fire:**

- **Alert** people in the area of the need to evacuate
- **Activate** the nearest fire alarm pull station (by exits)
- **Call** 911 from a safe location and give the operator any details
- **Once outside find a Building Evacuation Team member**, the Fire Department will want to talk to you