

COLORADO SCHOOL OF MINES FACULTY SENATE MINUTES

January 8, 2002 - 2:00 PM

Hill Hall Room 300

ATTENDEES: Curtis, Dickerhoof, Frost, Harrison, Illangasekare, Kee Kidnay, Lu, Navidi, Nickum, Olson, E. Pang, and Ross

VISITORS: Phil Romig, Dean of Graduate Studies and Research and Jason Goldsmith, Graduate Students Representative

ANNOUNCEMENTS:

- A. The Faculty Distinguished Lecturer, John Tilton, will present his lecture on February 13, 2002 in Metals Hall.
- B. Senate Archives - Navidi announced that the Mathematical and Computer Sciences Department will assist in setting up a system this summer to track Senate resolutions.

COMMENTS FROM GUEST: Goldsmith had no comments

APPROVAL OF THE MINUTES: The minutes of the December 4, 2002 Faculty Senate Meeting were approved as amended.

COMMITTEE REPORTS:

- A. Faculty Handbook Committee (Pang) – The Senate discussed the possibility of forming two sub-committees from the Faculty Handbook Committee membership. Each sub-committee would have a definite focus. One would handle issues dealing with academic faculty and the other with those of administrative faculty.

Harrison moved to retain the current structure of the Faculty Handbook Committee and add one new administrative member with voting privileges. Sub committees would be formed when issues pertaining to academic faculty came before the committee. Harrison withdrew the motion.

Kee moved that the Faculty Handbook Committee should edit the Faculty Handbook to distinguish between academic and administrative faculty sections. Navidi seconded the motion. The **motion** passed unanimously. Ross will take this motion to the Faculty Handbook Committee.

The Board of Trustees has removed the paternity leave benefit from the CSM Faculty Handbook. The Senate requested Pang to tell the BOT that they strongly disagree with this action.

- B. Executive Committee (Pang)

1. A Strategic Planning Committee will be announced in the near future.
2. Student applications are almost doubled compared to last year at this time. William Young, Director of admissions, will address the Senate in January.
3. Jeanne Adkins, Director of Policy and Planning for CCHE, is stalling CSM's negotiations with CCHE.
4. Graduate Studies has formed a new committee. The committee's charge is to rearrange graduate programs to make them financially more appealing and viable to prospective students.
5. Romig has proposed that the graduate comprehensive and qualifying exams be dropped. The Senate does not favor this change.
6. The Senate, in an unofficial capacity, felt that the issue of non-thesis or thesis degrees is a department topic and not a Senate issue.
7. Debra Holte has been hired to be Director of Corporate Relations in Institutional Advancement. This position will be responsible for coordinating research proposals to corporations. The Senate requested that Pang obtain the job description for this position.

(The Senate has noticed that administrator's job titles are not consistent. Pang will ask Middleton for a clarification.)

NEW BUSINESS:

- A. Faculty Forum Speakers for Spring 2002 Semester:
1. January 30, President Trefny will discuss CSM's Strategic Plan.
 2. February 27, VPAA Middleton.
 3. March 27, no decision.
 4. April 24, promotion and tenure announcements.

The Senators would like to see action taken on Faculty Forum topics.

It was moved by Kidnay and seconded by Harrison that graduate students will not be placed in responsible charge of undergraduate classes. Responsible charge occurs when the student presents the majority of the instruction during the semester. Exceptions will be made only in very unusual situations, and each case, will be reviewed and formally approved by the Dean of Graduate Studies and Research and the Vice President for Academic affairs and Dean of Faculty. Under no circumstance will the graduate student so employed be given faculty status while teaching. **Motion** was tabled.

- B. Change in Promotion and Tenure Committee's Operation Procedure passed by the Senate on November 20, 2001 - Illangasekare made a motion that this proposal be presented to the CSM Board of Trustees at their January meeting. Kee seconded the motion; motion passed unanimously.
- C. November 20, 2001 motion: "Senate endorses the request from the Promotion and Tenure Committee that departmental members be allowed to participate in informational discussion of candidates from their own department, but not be able to vote. Additional discussion may occur after the departmental member leaves the room and before the vote is cast."

AGENDA ITEMS FOR JANUARY 15, 2002 SENATE MEETING

- A. Enforcement of the two-hour period (4:00 pm to 6:00 pm) reserved for intercollegiate athletics and other students activities.
- B. What is "dead week"? Discuss exams given week before graduation, such as those in Economics and Business Division and SYGN 200 final.
- C. Administrative Evaluations - Spring 2002
- D. Romig has been invited to discuss using graduate students as faculty members.

The meeting adjourned at 4:00pm