

COLORADO SCHOOL OF MINES FACULTY SENATE MINUTES

February 2, 1999 - 2:00 PM

Coolbaugh House

ATTENDEES: Ely, Griffiths, Kidnay, Klusman, Lu, Nickum, Readey, Romberger, Underwood, Van Tyne

APOLOGIES: Ohno and E. Pang

ABSENT: Wendlandt

VISITOR: VPAA Trefny

COMMENTS FROM GUEST:

A. VPAA Trefny

1. Candidates for the half-time position for Women in Science, Engineering, and Mathematics (WISEM) have been interviewed. An offer will be presented to the top candidate
2. The Salary Advisory Committee will meet every two weeks for two hours. The Committee recommended that Trefny hire students to set-up spread sheets comparing similar areas between CSM and the University of Colorado at Boulder.
3. President Bickart's inauguration will be February 9, 1999 at 10:00 am in Bunker Auditorium. Lewis Branscomb will be the keynote speaker for the inauguration. On February 8, 1999 in the ballroom of the Ben Parker Student Center, CSM students will display graduate and undergraduate student projects.
4. The Faculty Handbook Committee decided to keep the University Committees' memberships on a calendar year. The Handbook Committee would like the Senate to consider adopting an academic year term for the Faculty Senate Committees. The Senators will discuss this at a future meeting.
5. Van Tyne asked Trefny if the information in the *Oredigger* regarding a change in the School calendar was correct. The article stated that a fall break would occur on Columbus Day. Trefny confirmed that this decision was made by the Vice President for Student Life and Dean of Students. Trefny also stated that future changes in the School calendar will be done through a committee appointed by Student Life.

The Senators proposed the formation of a Senate Calendar Committee that would be a Senate Committee; and therefore, would be listed in the CSM Faculty Bylaws as a standing committee of the Senate.

The CSM calendar will be a Faculty Senate agenda item on February 16, 1999.

APPROVAL OF THE MINUTES: The January 19, 1999 minutes were approved as amended.

A **motion** was made by Underwood and seconded by Readey to have committee reports made at the first meeting of the month. The motion passed unanimously.

COMMITTEE REPORTS:

A. Executive Committee - Ely

1. Ely asked Trefny to comment on CCHE.

Trefny stated that CCHE director, Tim Foster, spoke at a meeting that Trefny had recently attended. Foster was appointed by Governor Owens and is a former State legislator. Foster stated that CCHE is an agent of the legislature and not of higher education. He also said that community colleges are flexible and are not expensive; therefore, they are to have neither "bricks and mortar" nor are they to have technology. For a contact with CCHE, an institution must go through Foster. Foster has required institutions to develop a new 5-year diversity plan for undergraduates, graduates, faculty and staff. This will replace the previous 5-year affirmative action plan that was based on quotas.

Ely stated that CSM's 5-year diversity plan will be on CSM's web site.

2. Ely also reminded the Senators that any proposed changes for the CSM Faculty Handbook need to be in by February for Board of Trustees' approval in May.
3. Senators needed to get their comments on the Performance Evaluation draft (Attachment I) back to Trefny as soon as possible.

B. Councils of the Senate

1. Graduate Council - Underwood informed the Senators that the Graduate Council is discussing whether graduate tuition should be based on actual courses taken and not on thesis hours. A student taking 9 credit hours would be considered a full-time student.
2. Undergraduate Council - Nickum reported that the Assessment Committee will be a sub-committee of the Undergraduate Council. The Assessment Committee is working on ABET 2000. There will be a liaison to each department/division from the Assessment Committee. The Undergraduate Council will be examining the articulation agreements between CSM and the community colleges. This Council will also be looking into "activity" credits.
3. Research Council - Readey had no report.

The Senators requested that the Councils of the Senate forward their minutes to each Senator.

C. Faculty Senate Committees

1. Committee on Committees - Van Tyne reported that Bob Baldwin will be asked to fill the vacancy as the representative for the Department Heads on the Evaluation Committee. He requested that the agenda be amended to add to New Business the issue of having the Senate Distinguished Lecturer serve as the Grand Marshal. This change would require a change in the Faculty Bylaws.

Van Tyne distributed proposed changes to the Faculty Bylaws. The changes begin on page 8 and most of them are editorial in nature. Romberger asked the Senators to review the changes to see if they agree that they are only editorial changes. If they think that a proposed change is a substantive one, it will be discussed at the February 16, 1999 Senate meeting.

2. Faculty Affairs - Griffiths had no report.

3. Academic Standards - Kidnay reported that the Academic Standards Committee is looking into the issue of grade inflation. The Committee is gathering background information from the Registrar.
4. Evaluation - Klusman stated that instructors who were evaluated for team-taught courses for the 1998 Fall Semester had no problems with their evaluations.

At the Evaluation Committee's next meeting, they will begin to revise the department/division heads and administrators evaluation forms. These forms will be given to the department/division administrative assistants for distribution. The Committee plans to have the data compiled by the end of April. The Committee wants to increase the number of evaluations that are returned. The Senators felt that they could only evaluate their own department/division head as they did not have enough contact with the other administrators. Another concern expressed was that the evaluations were not taken seriously.

5. Sports and Athletics - Wendlandt did not have a report.
6. Readmissions - Van Tyne had no report.

D. University Committees:

1. Budget - Romberger had no report.
2. Handbook - Griffiths said the Faculty Handbook Committee is examining the salary data that is being compiled by Academic Affairs. They are also comparing the University of Colorado at Boulder Engineering with the Colorado School of Mines.

NEW BUSINESS:

- A. Grand Marshal - It was moved by Underwood and seconded by Van Tyne that the Senate Distinguished Lecturer shall be the Grand Marshal. The **motion** passed unanimously.

The meeting adjourned at 3:50 PM