

COLORADO SCHOOL OF MINES FACULTY SENATE MINUTES

February 19, 2002 - 2:00 PM

Hill Hall Room 300

ATTENDEES: Curtis, Dickerhoof, Frost, Kee, Kidnay, Lu, Nickum, E. Pang, and Ross

APOLOGIES: Harrison, Illangasekare, Navidi, and Olson

GUESTS: Nigel Middleton, Vice President for Academic Affairs; Michael Walls, Associate Professor of Economics and Business; Dan Shrimpton, Graduate Student in Economics and Business; and Steve Lochner, Graduate Student Association Representative.

VPAA COMMENTS: Nigel Middleton

- A. The first draft of the guidelines for the utilization of the general research and lab building is available for anyone interested.
- B. Board of Trustees approved the performance contract (Senate House Bill 229) with the state.
- C. Petroleum Institute in Abu Dhabi is going strong. About 50 students are ready to begin their freshmen courses.
- D. Middleton would like the Faculty Senate to conduct administrative evaluations.
- E. The Curriculum Reform Steering Committee needs a Senate representative. A **motion** to appoint Frost as the Senate representative to this committee was made by Ross and seconded by Kidnay. The motion passed.

COMMENTS FROM GUEST:

- A. Michael Walls and Dan Shrimpton presented a financial model for CSM that could be integrated with CSM's strategic plan and financial decision making.

ANNOUNCEMENTS:

- A. The April 16th Senate meeting will be moved to April 23rd because the Registrar may not have the list of graduating seniors completed on the 16th. The April 23rd meeting will be the last meeting for this year. It will be a luncheon meeting convening at noon.
- B. The election for new Faculty Senate members will be held the week following spring break. Senators need to be considering who will be Senate president next year. The Senate president serves one year and must be a current senior senator.
- C. Three items of interest from the February Board of Trustees meeting: (1) a preliminary report on the use of graduate students as faculty was presented to the Board; (2) BOT insisted that faculty salaries should be improved; and (3) Board was concerned about the percentage of adjuncts used to teach courses.

APPROVAL OF THE MINUTES: The minutes of the February 5, 2002 Faculty Senate meeting were approved.

OLD BUSINESS:

- A. Policy/implementation proposal regarding the use of graduate students and adjuncts in the undergraduate program (Phil Romig and Art Kidnay) – This will be discussed at the next meeting as Romig was not present.
- B. Dead Week (Kidnay) – The Undergraduate Council is also discussing this issue. The following Dead Week Policy established by Warren Spaulding, former CSM registrar, was

distributed:

"During the last scheduled week of classes, no final examinations may be given except for those dealing exclusively with laboratories. Friday of the last week is designated "dead day," and no examinations of any kind are allowed. On the Saturday following "dead day" the Registrar will schedule a limited number of examinations for lower division, multiple-section courses that require common examinations. When there is a conflict between a CSM scheduled event (principally athletic competitions) and the Saturday examinations, the CSM scheduled event will take precedence and the academic department involved will schedule a suitable make-up examination for the students."

After a lengthy discussion, the Senators requested Pang take this issue to Harold Cheuvront, Dean of Students, who would present it to the students and would communicate the students' response back to Pang.

NEW BUSINESS:

- A. Athletic Department Affiliate with Faculty Senate – Ross presented the following written statement:

"Due to the extensive educational development of students within the Athletic Department, the athletic faculty should be affiliated with the Faculty Senate. Full-time coaches are responsible for the education of approximately 760 students per semester in the areas of physical education, lifelong fitness skills, nutrition and wellness. Classes taught by the Physical Education faculty include physical skill and activity development through physical education awareness. The educational process is conducted through lessons, review of research materials and case studies, regarding physical fitness, safety awareness and nutrition.

The coaching staffs – full-time, part-time and adjunct – are responsible for the education of over 400 student-athletes. Coaches have daily involvement with their squads and become more than just educational instructors; they are also considered mentors, improving the general development of young people on their teams."

A **motion** to accept the Athletic Department's request to affiliate with the Faculty Senate was made by Ross and seconded by Kidnay. Motion passed.

COMMITTEE REPORTS NOT GIVEN ON FEBRUARY 5, 2002:

- A. Executive Committee (E. Pang) – The committee will meet March 4th and discuss the role of the Center for Engineering Education.

B. Councils of the Senate

1. Graduate Council (Kee) – The Council has been discussing how to streamline procedures and the number of forms required by the Graduate Office from faculty and graduate students.
2. Undergraduate Council (Nickum) – Nickum provided the following written report:

"McBride Honors courses will be redesignated from LIHN to HNRS. This is an administrative change and not a programmatic change. After a lengthy discussion of Dead Week, the Undergraduate Council would like the Senate to reexamine the policy passed by the Senate on April 20, 2001. Of concern were whether all exams or just final exams should be prohibited during Dead Week and how this policy will be enforced. The Council approved a motion to create an alpha-numeric index for all courses in the Undergraduate Bulletin."

C. Faculty Senate Committees

1. Committee on Committees (Harrison) – Committee has not met.
2. Faculty Affairs Committee (Dickerhoof) – Committee has not met.
3. Academic Standards Committee (Kidnay) – Committee has not met.
4. Readmissions Committee (Harrison) – Committee has not met.

D. University Committees

1. Budget Committee (Dickerhoof) – Committee has not met.
2. Handbook Committee (Pang reported for Ross who had to leave the meeting early) – This committee is discussing where tenure resides – with the department or the university. The following topic is also being discussed: when a department head goes on sabbatical, should that individual receive $\frac{1}{9}$ or $\frac{1}{8}$ of the monies paid them for administrative duties.
3. Ad Hoc Faculty Salary Committee (Lu) – Committee has not met.
4. University Space Committee (Frost) – This committee has not met. When they do, the agenda is to establish standards for offices and laboratories on campus.

E. Colorado Faculty Advisory Council (E. Pang) – Pang has not received information from this council.

Meeting adjourned at 3:45.