

COLORADO SCHOOL OF MINES FACULTY SENATE MINUTES

November 10, 2009 - 2:00pm

Hill Hall 300

ATTENDEES: Drewes, Davis, Dorgan, Eberhart, Greivel, Griffiths, Hitzman, Martins, Sacks, Scales

APOLOGIES: Miller, Steele, Voorhees

GUESTS: Tom Boyd – Dean, Graduate Studies
Alice Jensen – Faculty Senate
Lara Medley – Registrar

Eberhart, Senate President, called the meeting to order and welcomed the guests.

COMMENTS FROM GUESTS:

- A. Medley submitted a report outlining how departments on campus review and approve undergraduate graduation lists. Department approvals were broken down into four levels: in level one department representatives carefully review all details of every student before approval, in level two department representatives only review the details of students that may not complete all requirements before approval, in level three department representatives contact the assistant registrar to approve their graduates, and in level four departments are assumed to approve the list if they do not respond. Level four approvals will no longer be accepted as of next semester. Hitzman moved and Sacks seconded a motion to recommend all departments to adhere to level one or level two methods of reviewing the graduation lists. The motion passed unanimously. Medley was asked to contact all department heads to see if all departments are able to meet this requirement and report back to the Senate.
- B. Boyd
1. Boyd was requested to submit an overview of the graduate degree awarding process along with the graduate student December graduation list at the Senate's next meeting.
 2. Boyd submitted a draft outlining the guidelines for joint academic appointments at the Colorado School of Mines as requested by the Provost. He reported that feedback from department heads was negative, but that he would like the Senate's opinion. Senators had many concerns about language in the draft and Boyd will address them at the next Senate meeting. Due to the many issues surrounding the issue of joint academic appointments, this topic will be the main issue of discussion at the next Senate meeting.

APPROVAL OF MINUTES: The minutes from the October 27, 2009 Senate meeting were approved.

OLD BUSINESS:

- A. Readmissions Process Connected with Double F's – Greivel moved and Hitzman seconded a **motion** to recommend to the ad-hoc committee re-evaluating the readmissions process that students receiving an 'F' grade twice in the same class be required to report to faculty members representing the specific class failed for counseling before readmission. The motion passed unanimously. Eberhart will inform Wendy Harrison of this decision.
- B. Time to Degree Proposal – Hitzman moved and Martins seconded a motion to approve the proposal to adopt a time limit on graduate degrees (see Attachment D, 10/27/09 Senate minutes). The motion passed unanimously. Students that currently have been working on graduate degrees for longer than the limit will be informed of the new policy in January and will have until the fall 2010 semester to adhere to the new policy.
- C. Handbook Assignments – Eberhart asked Senators to declare which sections of the Faculty Handbook they would like to edit. It was reported that Scales and Dorgan would address

intellectual property rights, Dorgan would address the definition of academic freedom, and Greivel would address the promotion descriptions of non-tenure track faculty. Senators were asked to submit their edited sections by the December 8 Senate meeting. Sacks submitted an article regarding academic freedom for Senators to review.

REPORTS:

- A. President's Report – Eberhart reported that the Executive Committee would be meeting with Provost Castillo this month and President Scoggins in December. Topics to be discussed include the revision of the Faculty Data Sheets regarding the reporting of interdisciplinary research activities and the new Distinguished Research Lectureship Award. It was suggested that the award title be changed to Distinguished Researcher Award to clarify the award's intent. Dorgan moved and Scales seconded to approve the proposal for the Distinguished Researcher Award.
- B. Senate Councils
 - 1. Undergraduate Council – Greivel reported all departments have been requested to submit their revised core curricula under the new policy. The revised curricula will be reported to the Senate in December.
 - 2. Graduate Council – Hitzman reported that a proposal to submit theses electronically has caused concern regarding the archiving of records by the library. This topic will be further discussed in the future.
 - 3. Research Council – Drewes submitted the final copy of the approved language changes to the Faculty Bylaws regarding the Research Council ([ATTACHMENT A](#)). He also submitted a proposal regarding a change to Faculty Data Reports to reflect interdisciplinary research activities ([ATTACHMENT B](#)). This issue will be discussed at the next Senate meeting.
- C. Handbook Committee – Eberhart reported that a proposal to create a council regarding conflict of interests was submitted as well as a draft questionnaire addressing faculty associations. Concern was raised over the fact that the questionnaire required information about all associations, including being a member of professional societies. It was proposed that language changes to the faculty handbook should be made specifically outlining what memberships and activities need to be reported as well as those that do not. Eberhart will distribute the draft questionnaire at the next Senate meeting.

NEW BUSINESS:

- A. Discussion: Next Meeting with Castillo and Scoggins – Eberhart
- B. Approval of Undergraduate December Graduation List – Hitzman moved and Davis seconded to approve the Undergraduate December Graduation List for all students listed pending that they fulfill all requirements for their degrees. The **motion** passed unanimously.
- C. Institute Professor – A proposal for a new faculty title of Institute Professor will be discussed at the next Senate meeting.
- D. The next Senate meeting will center on joint academic appointments and interdisciplinary research activities.

ANNOUNCEMENTS:

- A. The next Senate meeting will take place on November 24, 2009 in Hill Hall room 300.

The meeting adjourned at 3:47 pm.

ATTACHMENT A
Amendment to the Faculty Bylaws (10/09)

Research Council

MEMBERSHIP: A Senator appointed by the Senate for a renewable one-year term as chair, the Vice President for Research and Technology Transfer, and a representative from each of the following departments, divisions or programs: Chemical Engineering, Chemistry and Geochemistry, Economics and Business, Engineering, Environmental Science and Engineering, Geochemistry, Geology and Geological Engineering*, Geophysics, Liberal Arts and International Studies*, Mathematical and Computer Sciences*, Materials Science, Metallurgical and Materials Engineering*, Mining Engineering*, Petroleum Engineering, Physics, Hydrological Sciences and Engineering, and Nuclear Engineering. The Director of Environmental Health and Safety and representatives from Academic Computing and Networking, Library, Office of Research Administration, Graduate Student Association, and Associated Students of CSM are included as nonvoting members. All voting representatives shall be elected by the respective departments, divisions or programs and shall serve two-year terms.

Those departments marked with an (*) shall elect their representatives in the spring of even-numbered years; the others shall elect in the spring of odd-numbered years. Elections are to be during the spring semester with terms of service to begin the following August.

FUNCTION: To make recommendations to the Senate on matters including but not limited to scholarly research and related issues; research policies and procedures; incentives for faculty to pursue major institutional research initiatives; research implications in faculty hiring; periodic assessments of the research enterprise; rewards to incentivize research; policies and procedures for invention disclosures, patents, licenses and other forms of technology transfer; the Research Funds Management Plan; and, the Research Strategic Plan administered by the Vice President for Research and Technology Transfer. While acting on behalf of the Senate, Research Council representing the faculty offers an equal, collaborative complement to the Administration's Research Management Cabinet (RMC) established by CSM's President. The chair of Research Council will serve as a voting member of the RMC.

METHOD OF OPERATION: The Council shall meet at least once each month during the regular academic year and at other times as needed. The Council shall consider issues suggested by its membership, the Administration or the Senate; the chair shall establish agendas based on these suggestions.

Immediately following each meeting, the Senate representative will notify the Vice-President for Research and Technology Transfer of recommendations of the Research Council and will communicate them to the Senate for approval. The Senate President will communicate final action on those recommendations to the Vice President for Research and Technology Transfer and other parties as appropriate.

ATTACHMENT B

Fall 2009

RESEARCH COUNCIL COLORADO SCHOOL OF MINES

Date: 21 October 2009

Proposed change to Faculty Data Reports

Item: *Interdisciplinary Research Activities* Submitted by: J. Drewes Documentation:

This item was discussed by RC in the fall of 2008 and endorsed by RC on Oct 21, 2009.

RC developed the following suggestions:

1. Include a specific request to discuss interdisciplinary research activities in the faculty data sheet as part of the annual review process
2. Create of a process for honorary appointments in other departments. This would allow, among other things, faculty to advise students not in their home department
3. Modification of the input into the tenure application package to include interdisciplinary accomplishments and particularly input from interdisciplinary partners who might be outside of the home department.