Project Governance Committee
Minutes

The purpose of the Mines Project Governance Committee is to provide executive leadership and oversight of the project efforts at Mines.

Attendees:
- Rebecca Flintoft
- Vicki Nichol
- Sam Spiegel
- Mike Erickson
- Clayton Durkee

Clayton opened the meeting and thanked all the members for coming. He then asked Mike to provide some background on how the group came into being. Mike said that ITEC had decided to delegate the prioritization and oversight of projects to this group. He also mentioned that some discussions he had previously had led to the topic for today’s meeting.

Clayton then turned the attention to the proposed charter. A question was asked about the scope of the group, which was answered by saying the initial scope of the committee was technology and technology related projects. There was also questions regarding the various existing meetings regarding the prioritization of IT “project work.”

Those questions led to the discussion topic about revising the current project request/selection process to be similar to the way current capital requests are handled. This change would mean that each year requests for IT project support would be gathered, analyzed and prioritized for the following fiscal year. The process would be built to also handle new requests during the year.

For the next meeting, Clayton will draft out what that new process would look like and associated needs and impacts of it.