The purpose of the Mines Project Governance Committee is to provide executive leadership and oversight of the project efforts at Mines.

Attendees:
- Rebecca Flintoft
- Sam Spiegel
- Mike Erickson
- Monique Sendze
- Clayton Durkee

Clayton started the meeting by setting the stage for the prioritization process. He noted that the committee was “playing catch-up” because of the time that has passed since the last time ITEC had prioritized projects. After completing the prioritization of the current list, it should only be new requests that need prioritization.

He also noted the need to set clear direction on how finite resources are applied with the priorities. He showed the scorecard page in TDX and said that it is a starting point in the prioritization process. It gives a relative ranking, but the committee could make changes based on strategic needs of the organization.

The committee then looked at the Discretionary Request and Project report and began walking through the projects and requests listed.

A good discussion ensued with the committee members sharing information about the projects and asking questions to get a better understanding of them. A question was asked about looking at when the project would be completed and Clayton responded that it depends on the availability of the resources needed. The report gives the CCIT group assigned to give the committee members some indication of where there might be resource contention, but the specific availability of resources needed for projects is not in the system at this time (a goal that is being worked on). Mike suggested that the CCIT projects be removed from the list, as they will be managed internally in CCIT.

A preliminary prioritization was completed with some follow-up identified to clarify information about some of the requests and projects (see Discretionary Requests and Projects-05-01-2019 PGC Notes document in the PGC Workspace/Briefcase). Projects that are in process where given some emphasis to help see them to completion.
TeamDynamix will be updated with the current prioritization and will be reviewed and adjusted, as necessary, in the next meeting.