The purpose of the Mines Project Governance Committee is to provide executive leadership and oversight of the project efforts at Mines.

Attendees:
- Rebecca Flintoft
- Vicki Nichol
- Lori Kester
- Sam Spiegel
- Mike Erickson
- Monique Sendze
- Clayton Durkee

Clayton started the meeting by looking at the requests needing prioritization. The Upload Employee Contract/Salary information and the Import Cleared Payroll Checks request were discussed. The first question was if they were over 100 hours, and Clayton confirmed that they were both estimated at over 100 and that based on discussions with the ES group there was more work on them then the titles would indicate. The other question asked was about the Upload Employee Contract/Salary Information was if it could be combined with the PageUp Data Feed request. Clayton said that he would follow up on that question and let the committee know what he found out. The committee also asked about the expectations of when the requestors would like the projects addressed. Clayton said he would get that information also. Depending on the answers to the questions, the committee initially felt that the requests should be behind the AFBR requests in priority.

The other request, Installing Tableau, was discussed with the focus on the where it should go in the priority list. It was noted that this would be an on-site server installation and it would eventually replace the local copies of the software. The scope of this project as currently known was the installation of the software and a connection made to the ODS. There was some discussion about what other needs might come up in the future. It was noted that there is an expectation on executive management’s part that this be done quickly so that Tricia’s group can begin providing data/information to them. The committee placed it after the You at College and E-ticketing project. Plante Moran will be used to do a majority of the work. Mike will talk to Tricia more about the scope.
The second agenda item will be carried forward to the next meeting in August.