December 15, 2015

To: Capital Planning Committee

From: Terry Parker, Provost

Tom Boyd, Interim Provost, effective Dec. 22, 2015

Re: Arthur Lakes Library Space Planning Committee Charge

As you know, a Building Advisory Committee and a Library Renovation Review Committee have engaged in preliminary library redesign efforts. Both of these committees included broad representation from campus. These efforts have been in response to the strategic planning goal to “Develop and support campus infrastructure and processes to match Mines’ aspiration to become a top-tier engineering and science institution” and to the changing role of libraries as student-centered hubs of information resources, academic support, and study spaces.

This memo formalizes a Library Renovation Advisory Committee that is tasked to work with Campus Planning and Construction and an external architect to develop detailed plans for the renovation of library infrastructure. This committee must use as context the preliminary set of floor plans developed by the Campus Architect, the recommendations of the Institutional Review Committee, and any other input derived from the broad campus community. Specifics for the committee are listed below.

- Committee composition will be: Chris Cocallas, Chair; committee members: Kevin Moore (Dean CECS), J. Lerud-Hech (Library Director), Sarah Hitt (writing Center), Kristen Wiegers (Testing Center), Willy Hereman (AMS Learning Center) Tina Gianquito (Faculty Senate Representative), Colin Terry (CASA Director), student representative from both USG and GSG.
- Review past LibQual survey results to gain insights regarding student and faculty perspectives of the current physical spaces in the library. Stakeholder needs must be paramount to the work of this committee.
- Within limits set by space available after programing functions, maximize space/utility-of-space for student study
  - Identify architectural expertise that has experience designing and planning student space within the context of a library renovation effort and is knowledgeable of recent efforts to redevelop library space on other campuses
  - Where possible, consider (using input from CCIT) adding to the existing number of CPU seats currently in the library
  - Provide an appropriate diversity of space types for students (single seating, group seating, group work areas, flexible seating)
  - As much as possible increase the current functional (i.e., that in practice actually used by students) study space in library
- Confine Physical Collection to interior spaces of the library. Do not invest in compact shelving. Within these two boundary conditions, support the library staff to investigate, determine costs, and estimate impact on library patrons:
  - possible relocation of rarely used portions of the current collection to on-campus storage locations such as the basement of Chauvenet, or to an off-campus storage facility, and identification of additional physical holdings that could be converted to electronic holdings.
- Consider consolidating Library staff seating, storage, special collections, and offices into a more “coherent” location. This may provide opportunity for more efficient development of Library.
- Leave SDC in its current location in Alderson Hall
• Move CASA to Library and then TI2L to the current CASA location. The feasibility of this needs to be determined by Campus Architect.

• Consider creating limited shared office space for faculty who have a significant role in the library (e.g., within CASA, AMS Learning Center, etc.)

• Campus review committee was not convinced of the need nor the overall programmatic fit of including a new classroom within the renovated library. If included, the classroom should clearly support library instructional needs, possibly serve the “overflow” testing center needs and possibly utilize CASA as the responsible office for scheduling the room.

• Carefully reconsider how conference rooms are to be used in the Library.

This is a significant investment for the campus and the Capital Planning Committee will be kept regularly informed and provided with specific decision authority on:

• CASA moving wholly into the library and TI2L into current CASA space
• Decisions on classroom and conference room space
• Decision on number of CPU seats
• Amount of space programed for general student use
• Final floor plans

We will engage with the architect in January, with a goal of completing the committee’s work by the end of April, 2016.