Position: Instruction & Research Librarian
Appointment: Twelve-month, Non-tenure track, Library Faculty
Reports to: Director of the Library
Purpose: Enable Colorado School of Mines students, faculty, and staff, and other Library users to find information efficiently and effectively, through the delivery of high-quality and timely research assistance and instruction.

Professional Responsibilities

• Instruction
  o Promote information literacy in the Mines community through instruction for delivery in person or by other means (e.g. online tutorials); lead the Library’s Instruction Team.
  o Collaborate with Mines departmental faculty to improve information literacy and research skills instruction within a course-specific context
  o Develop and implement non-curricular workshop sessions on topics relevant to students and faculty
  o Maintain currency in learning theories, information literacy concepts, and the content of Mines curriculum
  o Implement assessment tools to measure effectiveness of instruction
  o Maintain contact with faculty in relevant curriculum areas to enable exchange of information about relevant Library resources and instruction opportunities
  o Attend events relevant to curriculum program areas (e.g. design fairs and lectures relevant to EPICS, events related to engineering ethics vis-à-vis NHV)
  o Promote the information literacy-related services and tools to students and faculty through marketing, participation in campus fairs and other events, and website upkeep

• Research
  o Provide on- and off-site research assistance to users, face to face and virtually
  o Maintain knowledge and understanding of search principles and tools, information literacy concepts, and information products and sources
  o Maintain knowledge and understanding of user experience principles
  o Maintain and develop research help content on the Library’s website and in other persistent formats
  o Work with other Library and disciplinary faculty to promote knowledge of the scholarly communication landscape (e.g.: federal mandates about data curation, open-access opportunities and constraints)

Scholarship

 o Maintain knowledge of current theories and applications of librarianship, pedagogy, and information literacy
 o Participate in professional research and dissemination of results through publication, presentations, and/or internal distribution
Service

- Serve on Library committees and projects and represent the Library to its community
- Participate in the governance of the university through campus committees and organizations, especially those dealing with undergraduate and graduate-level curriculum
- Interact with the professional Library community at the state, regional, and national levels, both formally and informally; become involved in appropriate leadership roles.

Notes:

- The ACRL Standards for Proficiencies for Instruction Librarians and Coordinators should be considered:
- However, the above document is in the process of being revised: