

Collaborative Institutional Training Initiative (CITI) Course

Requirements	Mines requires project investigators to complete the CITI on-line course pertaining to research practices involving human subjects. The course must be completed by all investigators, co-investigators and student researchers.
Registration & Enrollment	First time CITI users please see account creation and login via SSO instructions and step-by-step course instructions below.
Modules	The 17 module course takes approximately 8 hours to complete. You may access, save, and continue on multiple occasions; you do not need to complete all modules at one time.
Certification	After completing the course, print the certification of completion page and provide a copy to humansubjects@mines.edu .
General Information	For general information visit the CITI - Human Subjects Research website . If you have questions about the CITI website contact the Human Subjects Team for assistance.
Course Instructions	<ol style="list-style-type: none"> 1. <i>Create an Account or Log In via SSO</i> at CITI. All users, no matter their prior status, are required to log in via SSO (Single Sign On). Users with existing CITI program accounts will initially need to match their account with Mines SSO; please see account creation and login via SSO instructions. Registered, SSO-matched account holders that are in-progress in a course skip to 4 below. 2. At <i>Select Curriculum</i> screen, in the area labeled <i>Question 1: Human Subjects Research</i>, choose <i>Social & Behavioral Research Investigators</i> and then click <i>Submit</i> button 3. At next screen, below message "Your request has been successfully submitted", expand the blue <i>Colorado School of Mines Courses</i> tab, and click on link titled <i>Social & Behavioral Research - Basic/Refresher</i> 4. At next screen, you will be prompted to complete an <i>Integrity Assurance Statement</i> before beginning, or, if in-progress, you may review your course completion status and resume work 5. At same screen, in the <i>Required Modules</i> area, click on an active link to begin or complete work on a module