



**Environmental Health and Safety
Environmental Health Laboratory Assessment**

PI: _____ Department: _____
Lab Contact: _____ Lab Phone: _____
Building: _____ Room: _____
Inspected By: _____ Date: _____

Inspection Finding Categories:

- A. No items of safety or environmental concerns were identified.
- B. Items of safety or environmental concerns were identified.
- C. Uncorrected repeated safety or environmental items were identified.

Signs and Labels

Compliance Items:

Category	Item	Comments (description, location, etc.)
	Lab refrigerators/freezers/microwaves labeled: <input type="checkbox"/> "No Food" <input type="checkbox"/> "No Flammables" (unless a flammable rated refrigerator is present)	
	Restricted areas are identified and secure.	
	Emergency contact information sign is posted on outside of lab door.	
	Hazardous Materials Emergency Information poster from EHS posted.	
	Appropriate Signs on lab entrance: <input type="checkbox"/> Caution – Radioactive Materials <input type="checkbox"/> Biohazard Symbols <input type="checkbox"/> Lasers	
	There are no signs present indicating hazards that no longer exist.	

Training**# Compliance Items:**

Category	Item	Comments (description, location, etc.)
	Persons handling and generating hazardous waste are current on annual training.	List of personnel:
	Persons working with BBP are current on annual training.	List of personnel:
	On-the-job training completed (lab specific training).	

Personal Protective Equipment (PPE)**# Compliance Items:**

Category	Item	Comments (description, location, etc.)
	Proper PPE available and matched to hazards: <input type="checkbox"/> Gloves <input type="checkbox"/> Lab Coates <input type="checkbox"/> Safety Glasses/Goggles <input type="checkbox"/> Face Shields <input type="checkbox"/> Respirators	
	Proper lab attire (no open toed shoes etc.).	
	Proper respirator use (if applicable).	

Laboratory Work Practices**# Compliance Items:**

Category	Item	Comments (description, location, etc.)
	Gloves are removed before exiting lab.	
	Smoking and consumption of food and beverage in the lab are prohibited.	
	Food and beverages are not stored in laboratory areas.	
	Mouth pipetting prohibited.	
	Used needles/sharps are stored in appropriate sharps containers.	
	Fume hood or glove box is used for handling hazardous materials.	
	Vision panel in door to lab is free from obstruction.	

Waste Handling

Compliance Items:

Category	Item	Comments (description, location, etc.)
	No waste is disposed in the trash, sinks, or by evaporation.	
	Pink waste tags are affixed to each waste container when waste first introduced.	
	Wastes submitted to EHS, within 6 months after date of first filling of container.	
	Waste containers are in good condition and: <input type="checkbox"/> Free of leaks <input type="checkbox"/> Labeled <input type="checkbox"/> Closed <input type="checkbox"/> Segregated	
	Satellite Accumulation Area Requirements: <input type="checkbox"/> Labels Complete <input type="checkbox"/> Identify Constituents and Concentrations <input type="checkbox"/> Use Chemical Names <input type="checkbox"/> Weekly Inspection Form Complete <input type="checkbox"/> Segregation for incompatibles	
	Any special waste (biological, radioactive) is properly marked with special labeling.	
	Incompatibles not mixed together.	
	Generator does not treat chemical waste in lab.	

Biosafety

Compliance Items:

Category	Item	Comments (description, location, etc.)
	Point of use containers available for biomedical wastes at the benches.	
	Sharps containers available and not overfilled.	
	Sharps are handled appropriately: <input type="checkbox"/> no re-capping needles <input type="checkbox"/> no bending or breaking needles	
	Proper decontamination methods used (10% bleach or other EPA approved decontamination solution).	
	Biomedical waste containers do not contain non-biomed waste (trash chemicals, etc.).	

