COLORADOSCHOOLOFMINES
EARTH ● ENERGY ● ENVIRONMENT

Environmental Health & Safety Department - Chemical Storage and Distribution Facility (CSDF)

Use this form if you would like the EH&S Department to ship DOT regulated materials. Contact the Chemical Hygiene Officer for clarification regarding whether or not your particular shipment will be considered to be DOT regulated. The CSDF will prepare all packages for Hazmat shipping and your Banner Index account will be charged for packaging materials, labels, customs fee, and shipping costs. Please allow 7-10 business days for processing and destination arrival.

Requestors, please complete the following fields before submission.

Submission Date [   ] First Name [   ] Last Name [   ]

Advisor/Supervisor's Name [   ] CSM Dept. [   ]

Requestor's Email [   ] Requestor's Phone No. [   ]

Billing / Payment Information

Banner Index No. [   ] or Fund Code [   ] Org. Code [   ] 5483 Prog. Code [   ]

Description of materials to be shipped

Chemical name, product name,
CAS number, UN number, concentration, etc. [   ]

Known hazards of material to be shipped. (e.g. flammable liquid,
solid or gas, corrosive, pyrophoric, toxic, etc.) [   ]

Amount of material to be shipped and container
description. (e.g. 500mL in glass bottle) [   ]

Shipping Information - Destination Name, Address, and Phone number. (PO Box or APO's are not allowed)

Recipient's Name [   ] Recipient's Organization [   ]

Recipient's Phone No. [   ] Recipient's Email [   ]

Street Address 1 [   ] Street Address 2 [   ]

City, State, and Zip Code [   ] Preferred Service [   ]

Total Declared Value of Package (USD) [   ] Packages are insured for a minimum of $100.00 by default.
Additional insurance incurs additional costs

Additional Instructions
or Comments. [   ]

Check www.FedEx.com for details regarding shipping services, their terms and conditions, and weather or other related delays. FedEx Express ships Priority 1 only. FedEx Ground deliveries are 5-7 business days in continental US.

Requestor Certification Statement

The Requestor certifies that the hazardous materials being offered for shipment are chemically compatible with the container being supplied for transport and that the chemical contents of the containers being offered for transport (listed above) are accurate to the best of their knowledge.

Requestor's signature: _____ Date: _____