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To: MME Students  
From: C.J. Van Tyne  
About: MME Update and Preregistration Information for Fall 2016  
Date: April 7, 2016

We hope that your classes are going well this semester. With spring break and E-days over, we are rapidly coming to the end of the semester. The department has been busy this spring with a variety of activities. Please check out the MME website (<http://metallurgy.mines.edu/>) for further details about the faculty and students in MME.

For questions about the undergraduate program, we have written a guide which contains a lot of useful information. We hope to update the guide this summer. To get a copy of the guide please go to: <http://metallurgy.mines.edu/MME-undergrad-program>

**Preregistration:** The registrar has published the class schedule for next semester. The classes for Fall 2016 are viewable on Trailhead. It would be good for you to review this listing and your requirements soon. Preregistration is scheduled for the week of April 11. Please consult the registrar's website for you designated registration time.

Department policy states that if you have a GPA of 3.00 or below you must see your advisor before preregistration. Your advisor will also give you a PIN number needed for registration. If you have a GPA above 3.00 you will not need a PIN but it would be good if you did meet with your advisor. To make these meetings most effective, you should have a list of courses already selected. These selections can then be discussed. If you are unable to meet with your advisor Renee or I in the main office also have copies of the PINs. We will email them to you if you want. Consult the MME flowchart (<http://metallurgy.mines.edu/MME-undergrad-program>) in planning your courses.

**Note to soon to be MME Sophomores:** MTGN202 is a required course during the sophomore year. We have four sections of MTGN202.

We will also be offering a section of MTGN202 during the summer 2016. It will be held during Summer Two.

We hope to offer a special Materials section of Epics II (Epics 271 Materials) during the Spring 2017 semester. We encourage you to take this section of Epics, but the MME program will allow you to fulfill the Epics II requirement with any version of Epics II.

**Note to soon to be MME Juniors:** MTGN311 has both a lecture section and lab sections are designated as MTGN311L. Be sure to register for both the lecture section and one of the lab sections.



Summer Field session (MTGN272) is required. It will be held this year from May 16 through June 3. I understand that there is a plan to structure the course so that there will be a compact presentation of labs/lectures and field trips during the first two weeks and the third week will involve an independent project culminating in a report. I understand that you may not need to be on campus to do the project work. The course is listed under the Summer One 2016 Term on Trailhead.

**Note to soon to be MME Seniors:** MTGN445 and MTGN461 have both a lecture section and lab sections. The lab sections are designated MTGN445L and MTGN461L. Be sure to register for both the lecture section and one of the lab sections. The MTGN461L will be more of a studio type exercises and there are two sections. MTGN445L is a more traditional lab with six sections on Tuesdays and Thursday in addition the pre lab lecture will be given at 3pm on Monday for all sections.

We hope that the spring semester finishes well for you. If you have questions or concerns about the curriculum or the department please contact your advisor or contact me in Hill Hall 201B or via email [cvantyne@mines.edu](mailto:cvantyne@mines.edu)