

	Safety Policy	
	Responsible Administrative Unit: Office of the President	Policy Contact: Director, EHS bokane@mines.edu

1.0 BACKGROUND AND POLICY STATEMENT

The Colorado School of Mines (“Mines”) values the health and safety of the entire campus community. Mines is committed to protecting its students, faculty, staff, the public, and the environment. All members of the Mines community share responsibility for safety, are expected to take action to mitigate observed hazards, and shall comply with established safety policies and procedures in pursuit of this commitment.

2.0 RESPONSIBILITIES

2.1 President, provost, and vice presidents are responsible for the overall campus safety culture. Elements of the campus safety culture include communicating the importance of safety, appointing members to the Safety Committee and the Biosafety Committees, allocating resources for safety performance, and communicating safety performance expectations.

2.2 College deans, department heads, and directors are responsible for promoting a strong safety culture in their areas. This is accomplished by: verifying that safety is considered during the various phases of operations, including facility design, construction, research, and teaching; and communicating expectations to comply with safety laws, regulations and Mines policies and procedures.

2.3 Principal investigators (PI), research advisors, managers, and supervisors are responsible for promoting safety within their labs and work areas. This is accomplished by modeling safe behaviors, attending safety training, analyzing and controlling hazards, verifying that students/workers are properly trained to perform tasks, providing necessary safety equipment, and communicating expectations for, and monitoring performance of, safe work practices.

2.4 Staff, students, and volunteers are responsible for performing work safely. This is accomplished by observing health and safety policies, considering safety when performing work, completing required training, proceeding with work only when confident that proper safety procedures are being followed, stopping work if an unsafe condition is discovered, mitigating the unsafe condition where feasible, and promptly reporting safety hazards or incidents to the Environmental Health and Safety (EHS) Department and/or their supervisor.

2.5 EHS Department is responsible for establishing and maintaining safety policies and procedures; providing technical safety consultative services; administering safety programs; providing safety training; conducting laboratory assessments; investigating accidents, near misses, and concerns; addressing reported hazards; and identifying incident-prevention measures.

3.0 PROCEDURES

Policies and procedures for the implementation of Mines' environment, health, and/or safety are available on the Environmental Health and Safety website (<http://inside.mines.edu/EHSHome>).

4.0 DOCUMENT HISTORY

Adopted July 10, 2010

Amended February 3, 2017 (updated format; added responsibilities; codified into policy from memo)

Key words: EHS, environment, health, safety, laboratory, accidents, hazards