



**COLORADO SCHOOL OF MINES**  
EARTH • ENERGY • ENVIRONMENT

# 2017 ANNUAL SECURITY & FIRE SAFETY REPORT



PREPARED BY:  
THE COLORADO SCHOOL OF MINES  
POLICE DEPARTMENT  
Department of Public Safety  
**Based on 2016 Statistics**  
In compliance with the Jeanne Clery Disclosure of  
Campus Security Policy and Campus Crime Statistics Act  
& Violence Against Women Reauthorization Act of 2013

## Table of Contents

Message from the Chief of Police.....	3
How to Reach the Mines Police Department.....	3
The Clery Act Requirements.....	4
Crime Log.....	4
Overview of the Mines Police Department.....	5
Interagency Relationships with Local and State Law Enforcement.....	5
Crime Prevention Education and Awareness.....	6
Reporting Options.....	6
Emergency Management & Response.....	8
Timely Warnings and Emergency Notifications.....	9
Missing Student Policy.....	10
Preventing and Responding to Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence and Stalking.....	10
a. Colorado State Law Defintions.....	11
Sex Offender Registration and Information.....	15
Victim Services and Resources .....	15
Workplace Violence & Safety.....	15
Access to and Maintenance of Campus Facilities.....	16
Alcohol & Illegal Drug Policy.....	16
Residence Hall Information.....	18
Crime Statistics & VAWA Definitions.....	19
Crime Statistics Tables.....	22
ANNUAL FIRE SAFETY REPORT.....	24
Fire Safety for Mines On-Campus Residence Halls.....	24
Fire Alarms, Fire Drills, and Fire Equipment.....	25
Emergency Procedures – Fire Evacuation.....	25
Plans for Future Improvement.....	26
Fire Safety Education.....	26
Fire Safety Systems and Fire Statistics.....	28
Campus Map.....	32

## Message from the Chief of Police

Dear Colorado School of Mines Community:

Thank you for taking time to read this year's annual security and fire safety report. This report is designed to provide you with important information about safety and security at the Colorado School of Mines (Mines). In addition to outlining the policies, programs, and resources the institution offers the campus community, this report also contains statistics about crime and fire safety on campus. This information is provided because of our commitment to campus safety and in compliance with federal law.

When you review the statistics, you will note that Mines is a safe campus. The vast majority of our students, faculty, staff and visitors do not experience crime at Mines. However, despite our best efforts, crimes sometimes occur. The safety you experience on campus is due in part to the combined efforts of many different departments and individuals. Safety is a shared responsibility and we rely on every campus member to contribute to security on campus by reporting suspicious activities and using common sense when going about their daily activities.

The Mines Police Department, within the Department of Public Safety, is a full-service police agency charged with the enforcement of campus regulations and all federal, state and local laws. This function is essential to maintaining an environment that is safe and allows our educational mission to occur without disruption. We are committed to enhancing the quality of life of the campus community and primarily responsible for developing services, programs and strategies for maintaining a safe campus.

In order to meet this goal, the department focuses on a strong working relationship with the campus community. We are committed to the philosophy of community policing. Through this philosophy, we have trained our officers to serve as partners with the campus community.

The Mines Police Department is here to serve and protect you. Together, we can ensure that our campus community remains safe. We hope you find this report informative and helpful, and that your time at Mines will be enjoyable and safe. If you have questions or would like further information about safety and security, please visit our website at <http://publicsafety.mines.edu> or contact us at 303-273-3333.

Sincerely,

*Greg Bohlen*

Chief of Police - Mines Police Department  
Director of Public Safety

### **How to Reach the Mines Police Department**

Emergency: 911 (Golden City Dispatch)

Non-Emergency Phone: 303-273-3333

Administration: 303-273-333

Records: 303-273-3333

Website: <http://publicsafety.mines.edu/>

## **About The Campus Community**

Colorado School of Mines is a public research university devoted to engineering and applied science. It has the highest admissions standards of any public university in Colorado and among the highest of any public university in the United States. Mines offers all the advantages of a world-class research institution with a size that allows for personal attention. Mines has a student body of about 6,030 degree-seeking undergraduate and graduate students (2017-2018). Please visit our website at <http://mines.edu/> for information about our institution and various departments.

Colorado School of Mines is located in the City of Golden, Jefferson County, Colorado – only 15 miles west of Denver's downtown business district. Golden, a thriving community of 20,000, offers outdoor adventure with small town atmosphere and convenient access to big city attractions. The institution has some big-name neighbors in Golden, including the National Renewable Energy Laboratory, a frequent research partner, and Coors Brewing Company. More information on the City of Golden can be found at <http://www.cityofgolden.net>.

Although located in an urban environment, Colorado School of Mines' campus has one of the lowest campus crime rates in the state. This report includes crime rates for the campus proper along with any building or property owned or controlled by the institution within the same contiguous geographic area of the institution. State of Colorado crime statistics can be found in the Colorado Department of Public Safety's annual report entitled "Crime in Colorado," <http://cbi.state.co.us/CNC/index.html>

## **The Clery Act Requirements**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) is a federal law requiring all institutions of higher education that participate in the federal student financial aid program to disclose information about certain crime that occurs on and near the campus. The Clery Act affects nearly all public and private institutions and is enforced by the U.S. Department of Education.

The Clery Act, formerly known as the Crime Awareness and Campus Security Act, was signed in 1990 and is named after 19-year-old Jeanne Clery, who was sexually assaulted and murdered while in her Lehigh University residence hall room in 1986. The Clery Act has since been amended and requires institutions to provide timely warnings for Clery Act crimes that represent a serious or continuing threat to students and employees and to collect, report and disseminate certain crime data to everyone on campus annually. The Act also requires the school to provide the campus community and the public with statements of current policies and practices regarding procedures for students and others to report criminal actions or other emergencies on campus, and be compliant per the Violence Against Women Reauthorization Act of 2013.

## **Campus Crime Statistics**

The statistics contained at the end of this report, which includes crimes on campus and crimes in adjacent public areas, are collected by the Mines Police Department (Mines PD). The crime statistics are the number of all reported offenses, without regard to the findings of a court, coroner or jury, or the decision of a prosecutor. Mines PD classifies and counts crimes from records of calls for service, complaints and investigations. In preparation for annual reporting, the Golden Police Department, and other law enforcement agencies near off-campus Mines Property, as well as Campus Security Authorities (persons with significant responsibility for student and campus activities) are surveyed for knowledge of crimes that may not have been reported to Mines PD. Crimes that occurred in residence halls are reported both in the "On Campus" category and in the "Residential Facilities" category. Thus, "Residential Facilities" is a subset of "On Campus." The presentation of the tables is designed to enable the reader to compare crimes committed during the past three years. The Clery definition of each crime is listed on the Crime Statistics page and may differ from the definition of comparable crimes by Colorado law. Campus Security Authorities should immediately report Clery Act crimes to the Mines Police Department. If a Campus Security Authority has knowledge of a reportable crime that was not reported for investigation or disciplinary action, he or she is required to inform the Mines Police Department, and that occurrence will be included in the statistics.

## **Crime Log**

Mines PD maintains a log of all crimes within its Clery geography that are reported to campus police, including those observed by Mines Police Officers within their patrol jurisdiction. This log is stored in both hard copy and electronic version within the department's record management system. This information is available upon request at the Mines Police Department weekdays from 8 a.m. to 12 p.m. and 1 p.m. to 4 p.m.

## **Distribution of the Annual Security and Fire Report**

Each year, by October 1, a campus wide e-mail notification is made to all enrolled students, faculty and staff providing the website to access this report. Printed copies of the report may also be obtained at the Mines Police Department located at 1922 Jones Road, Golden, CO 80401 or by calling (303) 273-3333. All prospective students and employees may also view and print a copy at the website address <http://publicsafety.mines.edu/>

## **Overview of the Mines Police Department**

The Mines Police Department is within the Colorado School of Mines Department of Public Safety and is the same entity. The department is committed to the safety and well-being of the campus community. We are a full-service community-oriented law enforcement agency providing service to the campus 24/7. There are always Mines Police Officers on duty to assist a student, faculty, guest or staff member. It is a goal of the department to provide an environment in which all people feel safe and secure and to maintain a professional workforce that is responsive to the needs of the campus community. In addition, we work closely with the City of Golden Police Department to safeguard the campus.

The officers employed by Mines PD are fully trained commissioned police officers in accordance with Colorado Peace Officer Standards and Training (POST). Mines Police Officers receive their police authority via the provisions of the Colorado Revised Statutes, Title 16, Article 2.5, Part 105 (§16-2.5-105) and Title 24, Article 7, Part 101 (§24-7-101). The Colorado School of Mines Board of Trustees, through Mines' President and Vice President of Student Life, has delegated authority to the Department of Public Safety (Mines PD) to enforce campus rules and regulations as well as Municipal Ordinances, State Laws and Federal Statutes.

Mines Police Officers have complete police authority to apprehend and arrest anyone involved in illegal acts on campus and areas immediately adjacent to the campus. If minor offenses involving Mines rules, regulations and policies are committed by a Mines student, the officer may also refer the individual to the disciplinary division of Student Life. The Mines Police Department's patrol jurisdiction is the Colorado School of Mines main campus property in Golden and areas immediately adjacent to campus. Mines owns property (approximately 200 acres) used for mine training in Clear Creek County; however, that is not part of the Mines PD patrol jurisdiction.

The Mines Police Department is located at 1922 Jones Road. The administrative office hours are Monday – Friday 8 a.m. to 12 p.m. and 1 p.m. to 5 p.m. The office phone number is (303) 273-3333. After hours, an on-duty officer may be reached through the Golden Dispatch Center directly at (303) 384-8045. The department may also be reached at its website: <http://publicsafety.mines.edu>

## **Interagency Relationships with Local and State Law Enforcement**

Mines PD enjoys the support and cooperation of numerous government law enforcement agencies dedicated to the safety and security of our community. When a Mines student is involved in an off-campus offense, Mines PD may assist local, state or federal law enforcement. Agencies routinely communicate with Mines PD on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding campus. Mines operates no off-campus housing; however, many students reside in the neighborhoods surrounding the campus. While Golden Police have primary jurisdiction in areas off campus, Mines Police can respond to student-related incidents in close proximity and the agencies have direct radio communications.

Under Colorado Revised Statute §29-5-103 (assignment of police officers), Mines PD has statutory authority to provide assistance to other law enforcement agencies as needed and required; and under Colorado Revised Statute §29-5-104 (Request for temporary assignment of police officers or deputy sheriffs – authority), Mines PD has the authority to request law enforcement personnel from other agencies as needed, or required, to deal with emergency situations on campus.

### **Golden Police Department**

Mines PD maintains an excellent relationship with the City of Golden, within which our campus is located. There is a written memorandum of understanding (MOU) between the Golden Police Department and Colorado School of Mines for the enforcement of municipal crimes and parking ordinances. This agreement does not cover the investigation of alleged criminal offenses. The Golden Police Department also provides dispatch services for Mines PD. The Golden Police Department helps to maintain a safer campus by providing extra patrols when requested and jointly trains with Mines police officers.

### Jefferson County Sheriff's Office

Mines PD partners with the Jefferson County Sheriff's Office in matters of countywide emergency management. Jefferson County also has specialized units such as K-9, Victim Services, SWAT and Bomb Squad units that may be called upon and utilized if needed. Mines does not have a written MOU with the Jefferson County Sheriff's Office.

### Federal and State Law Enforcement

Mines PD often works with or utilizes the services of the Colorado Bureau of Investigation (CBI), Colorado State Patrol (CSP), U.S. Secret Service, Federal Protective Service (FPS) and the Federal Bureau of Investigations (FBI) while investigating crimes or to provide security for dignitaries who may visit our campus. Mines does not have a written MOU with these agencies.

### Statement on Monitoring of Criminal Activity at Off-Campus Locations of Student Organizations

There are no student organizations with off-campus locations monitored by Mines PD. All fraternities and sororities affiliated with Colorado School of Mines are located on campus.

## Crime Prevention Education and Awareness

Mines PD stresses the importance of crime prevention. Each officer is responsible for problem identification and proper education to the campus community of potential criminal activity and opportunity. The Department coordinates and administers several programs available to all members of the campus community (students, faculty and staff), to include Rape Aggression Defense (RAD); Active Shooter Training; Bicycle Registration; Officer Ride-Along; Escort Program; Alcohol Enforcement and Education; and New Student Orientation. Mines PD works closely with Residence Life staff to provide training and educational information each semester on crime prevention, problem identification, bicycle and pedestrian safety, and personal safety techniques.

During student orientation sessions, Mines PD partners with Residence Life staff to offer crime prevention and personal safety information to the incoming freshman class. Students are informed of services offered by Mines PD and other campus resources relating to safety and security. Students are told about crime on-campus and in surrounding neighborhoods. Crime prevention programs and sexual violence prevention programs are offered on a continual basis. During the academic year Mines PD, in cooperation with other Mines student organizations and departments, present crime prevention awareness sessions on sexual assault, dating violence, drug and alcohol abuse, theft and vandalism, as well as educational sessions on personal safety and residence hall security. The Mines Police Department works with Residence Life to provide outreach on crime prevention topics on a monthly basis. The Mines Police Department also offers Active Shooter response training (including at Orientation). Rape Aggression Defense (RAD) classes are offered at least twice per semester. Informal or formal lectures on crime prevention, personal safety or other safety issues can be scheduled for any size group by contacting Mines PD directly at 303-273-3333.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others. In addition to seminars, information is disseminated to students and employees through crime prevention awareness brochures and crime bulletins. When time is of the essence, information is released to the campus community through security alerts posted prominently throughout campus, through computer memos sent over the electronic mail system, and/or the emergency alert system.

## Reporting Options

Colorado law requires all persons who believe a crime has been committed to promptly report the suspected crime to law enforcement authorities. For emergencies, call **911** from any campus or cell phone. Additionally, the institution has installed emergency call boxes (Blue Light phones) around the campus for use during emergencies. By pressing the red button on the stations, users are immediately connected with the Police Dispatch Center. Police Dispatch service is provided to Mines by the Golden Police Department.

For non-emergencies, contact Mines PD at 303-273-3333 or 3333 from any campus phone, in person at Mines PD, or any of the Campus Security Authorities (persons with significant responsibility for student and campus activities: Dean & Associate Dean of Student Life, Housing & Residence Life, Auxiliary Services, Coaches, Facility Advisor, etc.). Mines PD does not have a campus 911 center. Campus phones and cell phone users and who dial 911 will be directly connected to the Golden Police Department Dispatch Center. Through the mutual agreement with Golden Police Department, efforts will be coordinated to dispatch Mines Police Officers to the caller's or incident location. Calls to Mines PD will dispatch officers and relay that information to Golden Dispatch. Non-emergency crimes and suspicious activities that occur off campus can be reported to the Golden Police Department at 303-384-8045.

If you have a traffic accident on campus, including the campus parking lots, call Mines PD at 303-273-3333. Traffic accidents are defined as unintentional damage or injury caused by the movement of a motor vehicle.

Mines PD responds to, documents in writing and investigates to the fullest extent of their capabilities all reports of crimes and suspicious activities that occur on campus and other properties owned, operated or under the control of Mines. Mines PD is generally the first to respond to any emergency or call for service on campus. The Golden Police Department responds to crimes reported elsewhere in the city. However, Mines PD and the Golden Police Department may coordinate their responses to crimes as appropriate. Officers respond to crime reports as appropriate, using state and municipal laws as guidelines. These officers decide to detain, arrest or merely warn offenders based on established standards of criminal or constitutional law. Officers write reports on all law violations; administration uses the reports to compile daily, monthly and yearly statistics for the Colorado Bureau of Investigations and FBI's Uniform Crime Report / National Incident Based Reporting System.

## Anonymous Reporting

Mines PD encourages anyone who is a victim or witness to any crime to promptly report the incident to the police. This includes confidential reports (where the reporting party's names are known but not released) and anonymous reports (where the reporting party's names are not known). We will support the decision of any person who wishes to report a crime confidentially or anonymously to the greatest extent permitted under the law. If you are the victim of a crime and do not want to pursue action within the school system or the criminal justice system, you may still consider making a confidential report. With your permission Mines PD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. The information can help us keep an accurate record of the incidents involving our community. Reports of this type are counted and disclosed in the annual crime report, which does not include any personal information. However, because police reports are public records under state law, Mines Police cannot hold crime reports in confidence. Anonymous reports within the metro area can also be made to Denver Metro Crime Stoppers at 720-913-STOP (7867).

Anonymous reporting within the Mines community can be reported through the Mines CARE or Speak UP@Mines websites; Mines CARE: <http://inside.mines.edu/Student-Life-Care> or via email at [CARE@mines.edu](mailto:CARE@mines.edu) or Speak UP@Mines: <http://inside.mines.edu/SpeakUP-home>

Mines Police encourages professional and pastoral counselors, although not required to report crimes, to tell victims about reporting options and process. If these reports of crime are also reported to Mines Police, they will be included in the annual campus crime statistics.

## Reporting Criminal Incidents and Other Emergencies

Crime reports can be made at any time. Police services are available 24 hours a day, seven days a week. We encourage all students, employees and guests to report all criminal incidents, accidents, suspicious activity, safety-related incidents and emergencies accurately and promptly to Mines PD either by phone: **911** for emergencies, (303) 273-3333 for non-emergencies, in person at 1922 Jones Road, or from any campus Emergency Blue Phone. If a student, employee or guest opts to report the crime to a Campus Security Authority (CSA), the CSA will also report the crime to police, including in circumstances where a victim of a crime elects to or is unable to make such a report directly. A Campus Security Authority is generally defined as someone who has significant responsibility for student and campus activities. At Colorado School of Mines, this includes the following: The Dean or Associate of Students, Residence Life / Student Housing, Athletic Directors and coaches, Student Activities Coordinators, Student Judicial Officers, Police Officers and Faculty Advisors to student and Greek organizations.

## Victims

Mines provides support for victims of crime. Therefore, do not hesitate to report a crime, including incidents of sexual assault and discrimination or sexual harassment. Sexual violence reporting information is available through the website: <http://inside.mines.edu/POGO-Student>

Mines will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code) or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by the school against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of such crime or offense, Mines will provide the results of the disciplinary proceeding to the victim's next of kin, if so requested. (See pages 14-15 for additional information)

## **Colorado School of Mines Emergency Alert (MEA) System**

The Mines Emergency Alert (MEA) System is an emergency notification service that allows university officials to quickly communicate emergency messages to students, faculty and staff via cellular phone text and voice messages, and broadcast on-campus e-mail and phone messages. During an actual emergency, an emergency siren can be activated at various locations on campus and directs the campus community to check the various message services for additional details and/or evacuation procedures.

Students and faculty are entered into the MEA system through Information Technology to receive emergency messages on your cell phone. To update, opt-out or confirm your information, log on to the Mines Trailhead system at <http://trailhead.mines.edu> and go to "Self Service," click on "Personal Information" and then "Mines Emergency Alert System." The Emergency Notification Team, comprised of various campus administrators including the Chief of Police, Police Commander and Director of Environmental Health and Safety, have the capability to activate the system from various locations on and off campus. The MEA system and emergency siren are tested campus wide at least once per year, and such tests may be announced or unannounced.

## **Emergency Management**

Emergency management involves four key phases: prevention/mitigation, preparedness, response and recovery. Mines' emergency management program brings together numerous campus departments to implement an effective and comprehensive program. Training master planning, risk management, laboratory safety and fire and life safety are the key areas of preventing an emergency from occurring. Notification mechanisms, trained personnel, procedures, assessment and practice are the main measures taken to ensure the campus is ready to respond in the event of an emergency. Mines Police practice various emergency scenarios with outside agencies. Mines Environmental Health and Safety (EHS) regularly provides laboratory building familiarization tours to the Golden Fire Department. The Mines Emergency Operations Team trains quarterly, this team regularly evaluates potential hazards and seeks ways to keep the campus community and emergency responders prepared for both natural and manmade disasters, as well as coordinates emergency preparedness with various local, county and federal departments.

## **Emergency Response**

The Mines Campus State of Emergency plan includes information about the Emergency Operations Team (made up of the Incident Control Team and the Business Continuity Team), incident priorities and expectations, evacuation guidelines, and local contingency and continuity planning requirements. Mines regularly conducts emergency response exercises, such as tabletop exercises, field exercises and tests of the emergency notification systems on campus. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution.

Mines Police Officers and supervisors have received training in the National Incident Management System (NIMS) and how to respond to critical incidents. When a serious incident causes an immediate threat to the campus, the first responders to the scene are usually the Mines Police Department, Golden Police Department and the Golden Fire Department, who will work together to manage the incident. Depending on the nature of the incident, other county, local or federal agencies could also be involved in responding to the incident.

The President (or his/her designee) is tasked with declaring a campus state of emergency, activating the emergency operations team and authorizing the dissemination of emergency notifications. If there is no time to contact the president, the Chief of Police (or his/her designee) or the EHS Director may declare the state of emergency immediately and commence emergency notifications.

## **Evacuation Drills**

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. At Mines, evacuation drills are used as a way to educate and train occupants on issues specific to their building. During the drill, occupants practice drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of each building about the evacuation procedures during the drills, the process also provides Mines an opportunity to test the operation of fire alarm system components.

Evacuation drills are monitored and coordinated by the Department of Environmental Health and Safety; residence halls include coordination with Residence Life staff and Mines Police to evaluate egress and behavioral patterns. Reports are prepared to identify deficient equipment so that repairs can be made immediately. Recommendations for improvements are also submitted to the appropriate departments for consideration.

Evacuation drills occur in every campus building at least once a year, normally during the first month of the fall semester. These drills are unannounced, designed for assessment and evaluation of emergency plans and capabilities.

## **Timely Warnings and Emergency Notifications**

### **Timely Warnings**

As soon as pertinent information is available, the Mines Police Department, in consultation with the Emergency Notification Team, will evaluate the need to issue a timely warning based upon the following conditions:

1. A Clery Act crime, occurring within the institution's Clery geography, has been reported to campus security authorities or police; and
2. The crime is considered by the institution to represent a serious or continuing threat to students and employees.

In determining whether to issue a timely warning, on a case-by-case basis, the institution will consider all the facts surrounding the crime including factors such as: the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. In compliance with the Violence Against Women Reauthorization Act, the names of crime victims will not be published in timely warnings.

The intent in issuing a timely warning is to enable members of the campus community to protect themselves and to aid in the prevention of similar crimes. Timely warnings will be distributed via methods reasonably likely to reach the entire campus community. This is typically accomplished via email but may also include: emergency text message notification and/or bulletins posted on building entrances and exits.

Once the decision has been made to issue a timely warning, the Mines Police Department and/or the Emergency Notification Team is responsible for distributing the warning. Anyone with information they feel warrants a timely warning should immediately contact Mines PD by dialing **911**.

### **Emergency Notifications**

The Mines Police Department or Emergency Notification Team will issue an emergency notification in order to immediately notify the campus community, or segment(s) of the community, when there is confirmation of a significant emergency or dangerous situation that involves an immediate threat to the health or safety of students or employees and is currently occurring on the campus or immediately threatening the campus.

Mines Police and the institution will utilize all information resources at their disposal to confirm there is an emergency and to determine which segments of the campus community must be warned.

Once an emergency or dangerous situation is confirmed by Mines PD, an emergency notification will be initiated without delay unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

An emergency notification may apply to both criminal and non-criminal incidents and can include but is not limited to: weather or natural disaster events, public health emergencies, hazardous materials spills or gas leaks, civil unrest or rioting, armed intruders, bomb threats or terrorist incidents.

The method and content of the emergency notification may vary based upon the circumstances. The emergency notification will typically be accomplished via the Colorado School of Mines Emergency Alert (MEA) System (which includes cell phone text and voice messaging). But additional methods may also be used such as PA systems, press releases, e-mail alerts, social media and the Mines webpage. Depending on the circumstances, it may be appropriate to alert only a specific segment or segments of the campus.

The Mines Police Chief (or designee), in consultation with the Emergency Notification Team, is responsible for determining the content of the notification and appropriate segment(s) of the campus community to receive the notification. The Police Department or the EHS Director is responsible for initiating all emergency notifications. Information will be provided to the broader community through website postings and local media. As needed, follow-up information will be provided to the community utilizing the same systems as the initial emergency notification.

## **Missing Student Policy**

If a member of the Mines community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify Mines Police at 303-273-3333. Missing student response and investigation will be timely and accurate. The response to missing persons is a joint effort by Mines Police and the Division of Student Life. Reports of missing students should immediately be made to Mines Police or any Division of Student Life member including Resident Life Coordinators, Resident Assistants and Hall Directors. Whenever a Colorado School of Mines student is believed missing, the institution will initiate steps to locate him or her to determine why the student has not been seen. Although students are under no obligation to notify the institution of plans to spend time away from the campus, we encourage them to do so if they expect to be absent for extended periods of time.

Once a Police Officer is notified that a Mines student has gone missing, he or she will immediately begin an investigation by attempting to locate the student. The officer will make all reasonable efforts to locate the student. These efforts could include: vehicle and records checks; calling parents, roommates, friends and employers; and notifying other law enforcement agencies by entering the missing person into national law enforcement computer databases (NCIC/CCIC). The officer will also notify the Vice President of Student Life's Office, which will assist in making notifications and provide additional support and resources as needed. The School of Mines and/or Mines Police Department will notify the Golden Police Department and/or other appropriate law enforcement agencies within 24 hours of the missing person report (unless that agency was the entity that determined the student was missing).

Each student living in an on-campus housing facility has the option to register a confidential contact person to be notified in the case that the student is determined to be missing, and only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information. The confidential contact is not required to be a parent or guardian. The Mines Police Department or Student Life personnel will make contact with such confidential contact person within 24 hours of the missing person report. A parent or guardian of any student under 18 years of age and not emancipated will automatically be notified within 24 hours of the missing person report. The missing student policies along with other important student policies are available online at: <http://inside.mines.edu/POGO-Student>.

## **Preventing and Responding to Sexual Harassment, Sexual Assault, Domestic Violence, Dating Violence and Stalking**

Colorado School of Mines prohibits gender-based discrimination, sexual harassment or any form of sexual violence (including sexual assault, domestic violence, dating violence and stalking) among the Mines campus community. Mines will not tolerate any form of sexual harassment or sexual violence within the Mines campus community. Mines will also not tolerate any form of retaliation against a community member for reporting complaints, cooperating with investigations and proceedings relating to such complaints, or opposing gender-based discrimination, sexual harassment or sexual violence. The Colorado School of Mines Board of Trustees' Policy Prohibiting Gender-Based Discrimination, Sexual Harassment, and Sexual Violence can be found online at: <https://inside.mines.edu/POGO-Human-Resources>

### **Sexual Harassment**

Colorado School of Mines wishes to foster an environment for its students and employees that is free from all forms of sexual harassment, intimidation and exploitation. Accordingly, Mines will not tolerate sexual harassment and will take all necessary measures to deter such misconduct and discipline violators of this policy with appropriate sanctions. Furthermore, retaliation in any form against an individual for reporting sexual harassment or cooperating in a sexual harassment investigation is strictly prohibited.

### **Sexual Violence**

Sexual violence may be considered an extreme form of harassment. Mines is committed to providing accessible and responsive services for responding to and dealing with such offenses. Mines does not tolerate sexual violence in any form. Sexually abusive behavior is acutely harmful to victims and survivors of such crimes and also generally harmful to the educational, social and community environment of Mines. Severe forms of sexual violence, including rape, sexual assault, sexual battery, domestic violence, dating violence, stalking and sexual coercion, are in violation of Mines' Policy Prohibiting Gender-Based Discrimination, Sexual Harassment, and Sexual Violence, as well as violations of state and federal law.

Colorado School of Mines treats allegations of sexual violence and harassment extremely seriously and has a support system in place to assist victims in obtaining medical treatment, counseling and legal assistance. Reporting of Sexual Harassment and Violence is governed by Colorado State Law, Mines' policies and procedures, and Title IX of the



Educational Amendments of 1972. Title IX is a federal civil rights law that prohibits discrimination in any educational program or activity that receives federal funding. Whenever a complaint is received, the Title IX Coordinator will be advised of the complaint and may assist in the investigation or resolution of the complaint as directed by the School. The Mines Title IX Coordinator is Karin Ranta-Curran, Executive Director of Institutional Compliance and Equity – Title IX Coordinator, Telephone: 303-384-2558, Email: Karin Ranta-Curran ([krcurran@mines.edu](mailto:krcurran@mines.edu))

## Anonymous Reporting

Anonymous sexual violence reporting can be done through the Title IX coordinator's office, the Mines Police Department or Speak Up @ Mines (<http://inside.mines.edu/SpeakUP-home>). Anonymous sexual violence reporting information is available through the Mines Title IX website: <https://inside.mines.edu/POGO-Title-IX>

## Colorado State Law

Sexual assault, domestic violence, dating violence and stalking are prohibited on campus and violations of such may be enforced through criminal and/or administrative sanctions. This fact is reflected in the primary prevention and awareness programs for all incoming students and new employees, and ongoing prevention and awareness programs for campus.

State of Colorado Revised Statutes defines sexual assault, domestic violence and consent as follows:

### Sexual Assault

#### §18-3-402. Sexual assault

- (1) Any actor who knowingly inflicts sexual intrusion or sexual penetration on a victim commits sexual assault if:
- (a) The actor causes submission of the victim by means of sufficient consequence reasonably calculated to cause submission against the victim's will; or
  - (b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or
  - (c) The actor knows that the victim submits erroneously, believing the actor to be the victim's spouse; or
  - (d) At the time of the commission of the act, the victim is less than fifteen years of age and the actor is at least four years older than the victim and is not the spouse of the victim; or
  - (e) At the time of the commission of the act, the victim is at least fifteen years of age but less than seventeen years of age and the actor is at least ten years older than the victim and is not the spouse of the victim; or
  - (f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority to coerce the victim to submit, unless the act is incident to a lawful search; or
  - (g) The actor, while purporting to offer a medical service, engages in treatment or examination of a victim for other than a bona fide medical purpose or in a manner substantially inconsistent with reasonable medical practices; or
  - (h) The victim is physically helpless and the actor knows the victim is physically helpless and the victim has not consented.

#### §18-3-404. Unlawful sexual contact

Any actor who knowingly subjects a victim to any sexual contact commits unlawful sexual contact if:

- (a) The actor knows that the victim does not consent; or
- (b) The actor knows that the victim is incapable of appraising the nature of the victim's conduct; or
- (c) The victim is physically helpless and the actor knows that the victim is physically helpless and the victim has not consented; or
- (d) The actor has substantially impaired the victim's power to appraise or control the victim's conduct by employing, without the victim's consent, any drug, intoxicant, or other means for the purpose of causing submission; or
- (e) Repealed.
- (f) The victim is in custody of law or detained in a hospital or other institution and the actor has supervisory or disciplinary authority over the victim and uses this position of authority, unless incident to a lawful search, to coerce the victim to submit; or
- (g) The actor engages in treatment or examination of a victim for other than bona fide medical purposes or in a manner substantially inconsistent with reasonable medical practices.
  - (1.5) Any person who knowingly, with or without sexual contact, induces or coerces a child by any of the means set forth in section 18-3-402 to expose intimate parts or to engage in any sexual contact, intrusion, or penetration with another person, for the purpose of the actor's own sexual gratification, commits unlawful sexual contact. For the purposes of this subsection (1.5), the term "child" means any person under the age of eighteen years.
  - (1.7) Repealed.

Additional laws under the criminal code cover sexual assault as related to assault on a child, internet considerations and other specific violations. The above listed violation elements are the most common violations related to sexual assault.



## **Domestic Violence**

### **§18-6-800.3**

(1) "Domestic violence" means an act or threatened act of violence upon a person with whom the actor is or has been involved in an intimate relationship. "Domestic violence" also includes any other crime against a person, or against property, including an animal, or any municipal ordinance violation against a person, or against property, including an animal, when used as a method of coercion, control, punishment, intimidation, or revenge directed against a person with whom the actor is or has been involved in an intimate relationship.

(2) "Intimate relationship" means a relationship between spouses, former spouses, past or present unmarried couples, or persons who are both the parents of the same child regardless of whether the persons have been married or have lived together at any time.

**Dating Violence:** Colorado state statutes do not contain a specific definition of dating violence. For reporting purposes, Mines defers to the definition of "dating violence" set forth in the Violence Against Women Act (Page 20).

## **Stalking:**

### **§18-3-602. Stalking - definitions**

(1) A person commits stalking if directly, or indirectly through another person, the person knowingly:

(a) Makes a credible threat to another person and, in connection with the threat, repeatedly follows, approaches, contacts, or places under surveillance that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship; or

(b) Makes a credible threat to another person and, in connection with the threat, repeatedly makes any form of communication with that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship, regardless of whether a conversation ensues; or

(c) Repeatedly follows, approaches, contacts, places under surveillance, or makes any form of communication with another person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship in a manner that would cause a reasonable person to suffer serious emotional distress and does cause that person, a member of that person's immediate family, or someone with whom that person has or has had a continuing relationship to suffer serious emotional distress. For purposes of this paragraph (c), a victim need not show that he or she received professional treatment or counseling to show that he or she suffered serious emotional distress.

(2) For the purposes of this part 6:

(a) Conduct "in connection with" a credible threat means acts that further, advance, promote, or have a continuity of purpose, and may occur before, during, or after the credible threat.

(b) "Credible threat" means a threat, physical action, or repeated conduct that would cause a reasonable person to be in fear for the person's safety or the safety of his or her immediate family or of someone with whom the person has or has had a continuing relationship. The threat need not be directly expressed if the totality of the conduct would cause a reasonable person such fear.

(c) "Immediate family" includes the person's spouse and the person's parent, grandparent, sibling, or child.

(d) "Repeated" or "repeatedly" means on more than one occasion.

## **Consent (to Sexual Activity):**

### **§18-3-401. Definitions**

(1.5) "Consent" means cooperation in act or attitude pursuant to an exercise of free will and with knowledge of the nature of the act. A current or previous relationship shall not be sufficient to constitute consent under the provisions of this part 4. Submission under the influence of fear shall not constitute consent.

(3) "Physically helpless" means unconscious, asleep, or otherwise unable to indicate willingness to act.

## **Immediate Action and Interim Measures**

Depending on the nature of the complaint, Mines reserves the right to take any and all interim measures it deems necessary to protect the Complainant, Witnesses and/or Respondent. Examples of these interim measures may include, but are not limited to the following:

- Issuing "no contact" directives;
- Issuing temporary "no trespassing" directives;
- Temporary suspension of a student's enrollment or participation in campus programs;
- Making changes to class schedules and/or campus housing assignments;
- Placing an employee on administrative leave with or without pay; and
- Obtaining restraining or other protective orders through appropriate law enforcement and judicial mechanisms.



## **Procedures for Resolving Complaints of Gender-Based Discrimination, Sexual Harassment and Sexual Violence**

All complaints alleging sexual violence will be investigated and resolved promptly and effectively. Upon receipt of a formal complaint, Mines will designate one or more investigators who have specific training and experience investigating allegations of gender discrimination, sexual harassment and/or sexual violence. Investigators will review any available and relevant documents and interview witnesses and other individuals with relevant information. The parties may bring an advisor of their choice to the investigation interviews and any other meetings that may be a part of the investigation. At the conclusion of the investigation, the investigator(s) will prepare a written investigative report that summarizes and analyzes the relevant facts and any supporting documentation. All complaints concerning violations of Mines' Policy Prohibiting Gender-Based Discrimination, Sexual Harassment and Sexual Violence will be investigated resolved using a "preponderance of the evidence" standard. The report will be submitted to the appropriate decision-maker for review and issuance of a written decision setting forth whether or not gender-based discrimination, sexual harassment and/or sexual violence was found to have occurred. The decision-maker will also determine what sanctions, if any, should be imposed. Both parties have the right to file an appeal of the decision. Reports of sexual assault, domestic violence, dating violence, or stalking made within the primary reporting jurisdiction of the Mines Police Department will be referred to the Title IX Coordinator for investigation regardless of if the victim chooses to pursue criminal charges. Names of victims of a sexual assault will only be released with the victim's consent in accordance with state law.

### **Possible Sanctions**

Sanctions may include, but are not limited to, the following: mandatory attendance at gender-based discrimination, sexual harassment and/or sexual violence awareness and prevention training programs or seminars; mandatory attendance at other training programs; oral reprimand and warning; written reprimand and warning; student probation, suspension or expulsion; academic sanctions; educational sanctions; restitution; suspension without pay; termination of employment or appointment; termination of relationship with third party; and prohibition of entering the Mines campus or attending Mines-sponsored events.

### **Confidentiality**

The entire process for investigating and resolving complaints should be concluded within 60 calendar days following the receipt of a formal complaint. Complaints will be investigated as discreetly and expeditiously as possible with due regard to thoroughness and fairness to all parties. Mines treats all complaints as confidential matters and will make reasonable efforts to protect the confidentiality of the complaint process, any investigation or resolution, and all individuals involved with the complaint process. All materials and documents prepared or compiled by the investigators during the course of investigating a complaint will be kept confidential to the fullest extent of the law.

The complete Procedures for Resolving Complaints of Gender-Based Discrimination, Sexual Harassment, and Sexual Violence Against Students, Employees, or Third Parties and applicable definitions can be found in the Policy section, under "Policy Prohibiting Gender-Based Discrimination, Sexual Harassment and Sexual Violence, online at: <https://inside.mines.edu/POGO-Human-Resources>

### **Programs to Prevent Sexual Assault, Domestic Violence, Dating Violence and Stalking**

Colorado School of Mines is committed to creating a safe and secure environment where the pursuit of higher education can take place. Colorado School of Mines provides primary and ongoing prevention and awareness programs for all incoming students and new employees as well as ongoing prevention and awareness campaigns for students and faculty. These programs include information about:

- The fact that the institution prohibits the offenses of domestic violence, dating violence, sexual assault and stalking.
- Information about definitions of domestic violence, dating violence, sexual assault and stalking in Colorado.
- Information about the definition of consent, in reference to sexual activity, in the jurisdiction
- Safe and positive options for bystander intervention that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault or stalking against a person other than such individual.
- Information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks.
- Possible sanctions or protective measures that such institution may impose following a final determination of an institutional disciplinary procedure regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking.
- Procedures victims should follow if a sex offense, domestic violence, dating violence, sexual assault or stalking has occurred.



- Procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault or stalking. Information about how the institution will protect the confidentiality of victims, including how publicly available record keeping will be accomplished without inclusion of identifying information about the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

Furthermore, Colorado School of Mines has taken the following steps to provide greater awareness of sexual assault, domestic violence, dating violence and stalking:

- Creation of a Sexual Violence Education & Prevention Committee
- All faculty and staff are required to attend 90-minute in-person training courses on primary prevention and awareness of sexual harassment, sexual violence, dating violence, domestic violence and stalking prevention, policy and procedures, and victim resources.
- All graduate students attend a 60- to 90-minute in-person course on primary prevention and awareness of sexual harassment, sexual violence, dating violence, domestic violence and stalking prevention, policy and procedures, and victim resources.
- Residence Life professional staff receives intensive training on university policy and procedures, victim resources and common dynamics of sexual violence.
- Incoming undergraduate students, including transfer students, attended 2.5 hours of training during new student orientation in August of each year, focused on primary prevention and awareness of sexual violence, dating violence, domestic violence, and stalking, institutional policy and procedures, victim resources and bystander intervention.
- Campus awareness events focused on sexual violence and gender violence have included It's On US, Take Back the Night, Clothesline Project and Denim Day. The campus plans to repeat these events in future years.

## **Actions for Victims of Sexual Assault**

In the event a student is sexually assaulted or a victim of sexual violence, Mines strongly encourages reporting of the incident as soon as possible. In compliance with Colorado State law and the Duty to Report Statute, all Mines employees are encouraged to report any crime they may become aware of, including sexual assault or crimes of sexual violence, to the Mines Police Department. It is the policy of the Mines Police Department to investigate reported sexual assaults or sexual violence occurring on campus, and forward any reports occurring off-campus to the appropriate police jurisdiction. If the assault occurred off-campus, the report should be made to the local police agency where the crime occurred. If in doubt, call the Mines Police Department. They will facilitate notifying the proper agency and other appropriate services to assist the victim. We urge survivors of sexual assault to take the following steps:

1. **To get immediate assistance, dial 911. Get Medical Treatment. Your physical well-being is a priority.**  
Find a way to ensure your immediate safety; separate yourself from a dangerous environment if possible, get to a safe place and call 911. It is important that a person who has been recently assaulted receive prompt medical attention to ensure that he/she is medically well. It is also important to preserve evidence, as it may be necessary for proof of criminal domestic violence, dating violence, sexual assault or stalking, or in obtaining a protection order. To assist with any potential evidence, while waiting for police, do NOT shower, wash, use the toilet or change clothing if you can avoid it. Preferably, you will not change clothes; if you do change clothes, put all clothing you were wearing at the time of the attack in a paper, not plastic, bag. Do not wash the sheets or clean the area where the assault took place. Cleaning or washing may result in the loss of valuable evidence. Time can also be critical. Some rape-facilitating drugs disappear from the body in a matter of hours. Don't delay – report immediately. Because physical injury is not always noticeable at first, it is important to receive a medical examination and treatment as soon as possible. This may include screening and/or treatment for sexually transmitted infection and emergency contraception if appropriate.
2. **Report the Sexual Assault**  
The safety and well-being of survivors are of paramount importance. Mines strongly encourages victims to contact trained professionals, counselors and victim services for emotional support, medical services and advocacy with reporting and the criminal justice system. Mines has several resources available for individuals who have experienced sexual violence.
3. **Seek Counseling**  
Colorado School of Mines and the community offer a variety of counseling resources to survivors of sexual assault. For more information on the full range of supportive services, contact Mines Police at 303-273-3333.



## Victim Services and Resources

The following are some of the resources available both on and off campus:

*Disclaimer: The following contact information was current as of the date of publication of this report, but may not remain accurate. It is recommended that individuals verify this information.*

### **Contact / Campus Resource options include:**

- Mines Police Department, 1922 Jones Road, Golden CO 80401, 303-273-3333 or 911
- Residence Hall Coordinator, Director or RA, Residence Halls on campus, 303-869-5433
- Dean or Associate Dean of Students, Student Center or Elm Hall Campus Living Office, 303-273-3350
- Karin Ranta-Curran, Title IX Coordinator, Guggenheim Hall, 303-384-2558
- Colorado School of Mines Counseling Services / Wellness Center, 1770 Elm Street, Golden, CO 80401. 303-273-3377: <http://counseling.mines.edu>
- CARE at Mines: <http://healthcenter.mines.edu/Student-Life-Care>
- Speak up @ Mines: <http://inside.mines.edu/SpeakUP-home>

### **Off Campus & On-Lines Resources**

- Golden Police, 911 10<sup>th</sup> Street, Golden, CO 804017, 303-384-8045 or 911
- Jefferson County Sheriff's Office, 100 Jefferson County Parkway, Golden, Colorado 80419, 303-277-0211 or 911, <http://jeffco.us/sheriff/>
- Victims Outreach: 303-202-2196, <http://victimoutreach.org>
- Jefferson County Victim Services: 303-277-0211, <http://jeffco.us/sheriff/community-programs/victim-services>
- Colorado Office of Victim's Programs: <https://sites.google.com/a/state.co.us/dcj-victim-program/home>
- Colorado Coalition Against Sexual Assault: <http://www.ccasa.org/>
- Colorado Coalition Against Domestic Violence: <http://ccadv.org/>
- Rape, Abuse and Incest National Network: <https://www.rainn.org/>
- Any medical treatment facility
- Any trusted friend, adviser or faculty member to help provide support.
- Request an officer to meet you at the hospital or other location of your choice

Representative on the above list – including institutional personnel – will assist a survivor in notifying law enforcement authorities, if requested by the survivor. We urge survivors to consider contacting Mines Police personnel, who will assist and accompany the victim every step of the way through the process. You may also contact Mines staff and/or faculty to guide you and/or assist you if you wish to report the incident to the police. Although the institution strongly encourages pressing criminal charges, we respect the survivor's choices. Several reporting options are available to the victim, including remaining anonymous, confidential reporting and/or not reporting at all.

## Workplace Violence and Safety

Colorado School of Mines is committed to maintaining an environment of respect that is free from violence or threats of violence. As a diverse community requiring trust, openness and physical safety, Mines will not tolerate violence or threats of violence in the campus community and workplace. It is the policy of Mines not only to prohibit such behavior, but also to take seriously all reports of incidents addressing each appropriately. If at any time you do not feel safe on campus, dial **911** for immediate assistance.

## Sex Offender Registration and Information

Registered sex offenders who are students, employees or volunteers for Colorado School of Mines are required by state law to advise the local law enforcement agency of their affiliation with the institution. This information is forwarded to the Colorado Bureau of Investigation (CBI), and is available at the Golden Police Department (911 10th St.) during normal business hours of 8 a.m. to 5 p.m. weekdays. The individual making a registration request will be provided with the list of registered sex offenders within the City of Golden, including Colorado School of Mines. State and federal law require the release of information supplied by the Colorado Crime Information Center (CCIC) on registered sex offenders. The release of such information does not violate the Family Educational Rights to Privacy Act (FERPA).

For further information on Sex Offender Registration Information, please visit the Colorado Bureau of Investigation's Convicted Sex Offender Site at <http://sor.state.co.us/>.



## Access to Campus Facilities

Mines PD works closely with the Facilities Management Department to maintain building security and key control. During normal business hours from 8 a.m. to 5 p.m. weekdays, the Mines campus (excluding residence halls) will be open to students, parents, employees, contractors and guests. During non-business hours, access to all campus facilities is by key, BlasterCard or by admittance via Mines Police or Residence Life staff. After-hours access may not be granted without prior notice. All visitors to Residence Halls must be hosted by a resident who assumes responsibility for their visitor. Those without a valid Mines BlasterCard are considered visitors and will be admitted only after the approval of their hosts. Residence halls are secured 24 hours a day. In cases requiring emergency maintenance, Mines maintains a Building Access Policy for Facilities Management employees and vendors. Policies can be found under Facilities Management at: <https://inside.mines.edu/POGO-Facilities-Property-Safety>

## Maintenance of Campus Facilities

The Mines Police Department and Facilities Management collaborate to provide ongoing maintenance and physical security enhancements on campus. This includes design review using CPTED (Crime Prevention Through Environmental Design) principles, routine inspections of locks and elevators, cameras and lighting systems. When the Mines Police Department notices propped or damaged doors, officers will address the issue or contact Facilities Management for repair and/or remediation. The Mines Facilities Management Department has a regular preventive maintenance schedule for maintenance checks around the Mines campus, including exterior lighting, landscaping and grounds. When Facilities Management staff respond to maintenance calls, they track all requests and completions as well as verifications that the issue was addressed to the requesting party's satisfaction. All Facilities Maintenance Policies are found at: <https://inside.mines.edu/POGO-Facilities-Property-Safety>

## Alcohol Policy

The Colorado School of Mines Board of Trustees has adopted an alcohol use policy in keeping with state and local laws governing the use, distribution and consumption of alcohol. Mines is committed to responsible behavior and as such, the alcohol policy is designed to encourage responsible drinking and behavior. Violation of this policy may result in disciplinary and/or legal action. Mines Police and Golden Police regularly enforce that policy and state and local laws pertaining to unlawful underage alcohol possession, sale and use. The Mines Student Life Division offers an annual alcohol and drug prevention education program to all incoming students. Further, the Student Life Division maintains an alcohol policy page for the student population that can be found at: <http://inside.mines.edu/Alcohol-Policy>.

Colorado law prohibits consumption of alcoholic beverages for people under age 21. Furthermore, social host liability may be imposed on persons serving or permitting the serving of alcohol to minors, visibly intoxicated persons or habitual drinkers.

Any attempt to sell alcoholic beverages without authorization and licensing violates Colorado State liquor code and is also subject to university disciplinary action. To obtain a special event liquor license, meet with the Associate Dean of Students a minimum of 60 days prior to the event. Student organizations wishing to hold a function at which alcoholic beverages will be served in any campus facility or on campus grounds must first receive approval by the Associate Dean of Students.

**Student Residence Halls** – No alcoholic beverages, regardless of the person's age, may be possessed or consumed in individual rooms of the residence halls or in any public area of the residence halls.

**Fraternity and Sorority Houses** - Alcoholic beverages may be possessed and consumed by those of legal age only as approved by the Dean of Students and individual chapter rules. All events at which alcoholic beverages are served must be approved by the Dean of Students and use a third-party vendor.

## Illegal Drug Policy

Colorado School of Mines prohibits the sale, manufacture, distribution, use or possession of illegal drugs on the Mines campus. This policy applies equally to administrators, faculty, staff and students. Sale, distribution or manufacturing of illegal drugs by a member of the Mines campus community will normally result in the administration taking action to curtail the activity. This policy applies within or upon the grounds, buildings or any other facilities of the campus. Sanctions may be imposed upon individuals found in violation of these policies, as well as violation of criminal laws controlling drugs and alcohol.



In 2012, Colorado voters passed Amendment 64, legalizing the possession and private consumption of small amounts of marijuana for those at least 21 years old. Please note that this amendment changed no drug laws as it pertains to those under the age of 21. The consumption of marijuana in residence halls and other campus buildings and outdoor areas of campus is prohibited by law and Colorado School of Mines policy.

Mines Police and Golden Police regularly enforce state drug laws and may from time to time assist federal agencies with the enforcement of federal drug laws.

More specific and detailed information about Mines institutional policies addressing drugs and alcohol concerns can be found in student handbooks, personnel offices or administrative policy information. Faculty, staff and students are encouraged to obtain this information through Student Life or the Mines Human Resource office.

Mines offers, through the Student Health Center or Counseling Center, proactive alcohol and drug abuse programs designed to educate students to the dangers of substance abuse and making healthy choices. These programs are supplemented by a drug education component of the freshman general physical education course.

### **Drug Free Schools & Communities Act**

Colorado School of Mines, in compliance with the federal government's Drug Free Schools & Communities Act, wants students to be aware of community standards and potential consequences pertaining to the illegal use of alcohol or drugs.

Mines will impose sanctions on any student found to be in violation of campus standards as outlined in the Code of Conduct. Sanctions include, but are not limited to, requirements to complete an appropriate education or rehabilitation program, suspension or expulsion from Mines, and/or referral to the appropriate authorities. For more information, please see Mines' Alcohol and Other Drugs Education and Prevention Policy at <https://inside.mines.edu/POGO-Human-Resources> and/or <https://inside.mines.edu/POGO-Student>

### **Education, Counseling and Referrals for Treatment**

Anyone who has a concern about the use of alcohol or other drugs is invited to call the Student Wellness Center to contact the Student Health Center or Counseling Center at 303-273-3377, website: <http://healthcenter.mines.edu/>

Information regarding the physiological and psychological effects of alcohol is available through the Student Health Center, Student Life Staff, or Vice President of Student Life/Dean of Students Office.

The Engineers Choosing Healthy Options (ECHO) Program is the drug and alcohol education through the Counseling Center. Over the years ECHO has acquired a substantial library of information on alcohol and other drugs that is readily available in the Student Health Center, located in the W. Lloyd Wright Student Wellness Center, 1770 Elm Street.

Presentation programs are available to any campus group that makes a request. Referrals to the ECHO program are encouraged from all segments of the campus community. Individuals who have problems beyond the educational scope are referred to appropriate agencies in the community for further assistance. For more details and resources, visit the Colorado School of Mines Alcohol and Other Drugs Information page at <http://counseling.mines.edu/CNSL-services>

### **Hazing Policy**

Colorado law governing all state institutions provides that it shall be unlawful for any person to engage in any practice called hazing or any acts of torturing, tormenting or maltreating a fellow employee or student. Students who interfere with the personal liberty of a fellow student may face disciplinary and/or legal action. <https://inside.mines.edu/POGO-Student>

### **Firearms and Weapon Policy**

Any type of gun, including BB and pellet guns, paintball guns or any other device capable of launching a projectile, is not permitted on the Colorado School of Mines campus. Other weapons such as illegal knives, picks or axes are also not allowed. All weapons brought to campus must immediately be checked in at the Mines Police Department for storage.

Explosives of any kind, including firecrackers or any other type of fireworks and gunpowder, may not be used or stored on any property owned or operated by the School, unless it is for the explicit purpose of classroom or laboratory instruction and is under the direct supervision of a faculty member and with the consent of Mines Police.



Possession of a firearm or other deadly weapon on Mines' property without permission is a violation of School policy and in some cases a violation of state law and will be dealt with accordingly. A person who possesses a valid permit to carry a concealed handgun in accordance with Colorado law, C.R.S. § 18-12-201, *et seq.*, and is acting in compliance with this state law, will not be deemed to have violated this policy. A concealed carry permit does not authorize the use of a handgun in a manner that violates state or federal law or School policy. Further, the exception in this policy for concealed carry permit holders applies only to handguns as defined in C.R.S. § 18-12-202; all other firearms, explosives and weapons are subject to this policy. For additional information on the campus Firearms Policy (as well as other policies) visit: <http://inside.mines.edu/POGO-Facilities-Property-Safety>.

## **About Residence Halls**

Colorado School of Mines has several on-campus resident facilities including traditional residence halls, apartment units and fraternity/sorority houses. For more information on residence hall policies and procedures, please visit the Housing and Residence Life webpages at <http://inside.mines.edu/Residence-Life> and <http://inside.mines.edu/RSL-Policies>.

## **Security of Residence Halls**

Access to residential facilities is limited to students and authorized personnel only. All visitors must be hosted by a resident who assumes responsibility for their visitor. Those without a valid Mines BlasterCard are considered visitors and will be admitted only after the approval of their hosts. Residence halls are secured 24 hours a day.

## **Residence Hall Policies and Regulations**

### **Quiet Hours:**

Quiet Hours will be maintained, unless otherwise specified, Sunday through Thursday from 7 p.m. until 7 a.m. the following day, and Friday and Saturday 11 p.m. until 11 a.m. During the Quiet Hour period, TVs, stereos, voices, etc. must be lowered until inaudible in neighboring rooms and hallways.

**Weapons:** Handguns, hunting and illegal knives, rifles, shotguns, bows and arrows, swords, paintball guns, air soft guns and similar dangerous devices and objects are strictly prohibited in the residence halls or on campus. Possession of any of these items will result in disciplinary action. All switch-blade and fixed-blade knives are not permitted in the halls. Staff members reserve the right to require the forfeiture of any device housing a knife blade in violation of these guidelines. Misuse or abuse of any dangerous device resulting in a possible threat to the safety of any resident may result in disciplinary action and if the case warrants, will be turned over to Mines PD.

**Alcohol and Drugs:** The use of alcoholic beverages is governed by the Colorado School of Mines Alcohol Policy included in the student handbook. Furthermore, alcohol is strictly prohibited in all residence halls, regardless of the age of the person in possession. Underage Consumption and/or Intoxication are prohibited in and around the residence halls. Alcohol bottle collections are prohibited. Colorado School of Mines abides by and enforces all State and Federal laws regarding alcohol possession, use and sale. Students violating these policies are subject to disciplinary action.

**Smoking:** The residence halls, as well as ALL campus and State buildings, are designated as non-smoking areas. Students of legal age may only smoke outside buildings at a reasonable distance (typically 50 feet) away from open windows, doors and ventilation intake systems. Hookahs and open-flame/coal smoking devices are not permitted in the residence halls.

## **Resident Advisor Emergency Training**

At the beginning of each semester, Student Life provides training for Resident Advisors concerning management of emergency incidents. This includes instruction concerning operation of alarm systems, building evacuation procedures and coordination with police and fire authorities. The Mines Police Department and / or the Mines EHS Department assists in providing this training.



# Crime Statistics

## Definitions

### **The term "On Campus" means:**

1. Any building or property owned or controlled by this institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls and fraternity or sorority houses located within the campus boundaries.
2. Crimes that occurred in residence halls are reported both in the "On Campus" category and in the "Residential Facilities" category. Thus, "Residential Facilities" is a subset of "On Campus."
3. Property within the same reasonably contiguous geographic area of the institution that is owned by the institution but controlled by another person, is used by students, and supports institutional purposes (such as a food or other retail vendor).
4. The Colorado School of Mines Campus is defined as those properties, streets, retail operations and facilities owned by the State of Colorado and used by Mines students, staff, faculty and visitors.

### **The term "Non-Campus Building or Property" means:**

1. Any building or property owned or controlled by a student organization recognized by the institution; and
2. Any building or property (other than a branch campus) owned or controlled by an institution of higher education that is used in direct support of, or in relation to, the institution's educational purposes, is used by students, and is not within the same reasonably contiguous geographic area of the institution.

### **The term "Public Property" means:**

All public property that is within the same reasonably contiguous geographic area of the institution, such as a sidewalk, a street, other thoroughfare or parking facility, and is adjacent to a facility owned or controlled by the institution if the facility is used by the institution in direct support of, or in a manner related to the institution's educational purposes.

## **Criminal Offenses**

The following definitions are crimes that Federal Law requires institutions to report. The reported statistics are a count of the offenses on the bases of calls for service, complaints or investigations. They do not include findings of courts, jury, prosecutorial decisions and student judicial boards.

**Criminal Homicide-Murder and Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another.

**Criminal Homicide-Manslaughter by Negligence:** The killing of another person through gross negligence.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

**Burglary:** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned. An incident must meet the following three conditions to be classified as a Burglary:

1. There must be evidence of unlawful entry (trespass). Both forcible and non-forcible entry is included.
2. The unlawful entry must occur within a structure, which is defined as having four walls, a roof, and a door.
3. The unlawful entry into a structure must show evidence that the entry was made in order to commit a felony or theft. If the intent was not to commit a felony or theft, or if the intent cannot be determined, the proper classification is Larceny.



**Motor Vehicle Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joyriding.)

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

### **Liquor, Drug, & Weapon Violations**

(The following violations should be reported to Mines Police or to the appropriate institutional Judicial Affairs office. Police or judicial affairs staff will make tabulation of statistics from these referrals.)

**Liquor Law Violations:** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness. To include the manufacturing, sale, transporting, furnishing, possessing, etc., of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; underage person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violations:** Violations of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled substance or narcotic substance. To include arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics that can cause true addiction (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violations:** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature. Classified as weapons violations: Manufacture, sale, or possession of a deadly weapon; Carrying deadly weapon, concealed or open; Using, manufacturing, etc., of silencers; Furnishing deadly weapon to minors; aliens possession deadly weapon; Attempts to commit any of the above. This type of violation is not limited to "deadly" weapons; it also applies to weapons used in a deadly manner.

### **Hate Crime**

A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. The categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

### **Sexual Assault Offenses:**

The Violence Against Women Reauthorization Act of 2013 (VAWA) definitions and statistical categories for sexual assault (sex offenses) and for dating violence, domestic violence and stalking:

**Sexual Assault (Sex Offenses):** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent (including any attempted sexual assault).

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

State of Colorado C.R.S. definitions provided on page 11.



## **VAWA Offenses:**

**Dating Violence:** Defers to the Violence Against Women's Act definitions as Colorado does not have a specific dating violence statute: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence:** A felony or misdemeanor crime of violence committed:

- By a current or former spouse or intimate partner of the victim;
- By a person with whom the victim shares a child in common;
- By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
- By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. For the purpose of this definition:

- Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
- Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.



## Colorado School of Mines Crime Statistics

Criminal Offenses	Year	On Campus	Residential Facilities	Non-Campus Building & Property	Public Property
Murder / Non-Negligent Manslaughter	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
Negligent Manslaughter	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
Robbery	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
Aggravated Assault	2014	0	0	0	*1
	2015	1	0	0	0
	2016	0	0	0	*1
Burglary	2014	2	1	0	0
	2015	3	1	0	0
	2016	1	1	0	0
Motor Vehicle Theft	2014	0	0	0	*1
	2015	1	0	0	0
	2016	2	0	0	0
Arson	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
Liquor Law Violations (Arrest /Charge)	2014	4	0	1	*5
	2015	12	9	0	*5
	2016	11	1	0	*14
Drug Violations (Arrest /Charge)	2014	7	4	0	*5
	2015	8	3	0	6
	2016	1	1	0	7
Weapons Violations (Arrest /Charge)	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
<b>Disciplinary Referrals</b>					
Liquor Law Violations for Disciplinary Referrals	2014	76	71	0	1
	2015	96	80	0	8
	2016	76	71	0	0
Drug Violations for Disciplinary Referrals	2014	13	12	0	0
	2015	20	16	0	0
	2016	16	7	0	0
Weapons Violation for Disciplinary Referrals	2014	1	1	0	0
	2015	0	0	0	0
	2016	2	0	0	0

Crimes that occurred in Residence Facilities are reported both in the "On Campus" category and in the "Residential Facilities" category. Reported crimes may involve individuals not associated with Mines.

\* Includes crimes reported by other law enforcement agencies with public property bordering the campus.

### No Unfounded Crimes

**Hate crimes:** There were no reported hate crimes for Calendar Years 2014, 2015 or 2016 on Mines' Clery geography.



## Sexual Assault, Dating Violence, Domestic Violence and Stalking\*\*

Criminal Offenses	Year	On Campus	Residential Facilities	Non-Campus Building & Property	Public Property
<b>Sex Assault / Sex Offenses</b>					
Rape	2014	1	1	0	0
	2015	1	1	0	0
	2016	8	8	0	0
Fondling	2014	0	0	0	0
	2015	0	0	0	0
	2016	1	0	0	0
Incest	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
Statutory Rape	2014	0	0	0	0
	2015	0	0	0	0
	2016	0	0	0	0
<b>VAWA Offenses</b>					
Domestic Violence	2014	0	0	0	0
	2015	2	0	0	0
	2016	2	2	0	*1
Dating Violence	2014	2	1	0	0
	2015	0	0	0	0
	2016	0	0	0	0
Stalking	2014	1	1	0	0
	2015	2	0	0	0
	2016	4	2	0	0

\*\*The Violence Against Women Reauthorization Act of 2013 (VAWA) requires the publication of crime statistics for Dating Violence, Domestic Violence and Stalking.

\* Includes crimes reported by other law enforcement agencies with public property bordering the campus.

No Unfounded Crimes

**Hate crimes:** There were no reported hate crimes for Calendar Years 2014, 2015 or 2016 on Mines' Clery geography.



# ANNUAL FIRE SAFETY REPORT

Reporting Year 2016

## Fire Safety for Colorado School of Mines On-Campus Residence Halls

In accordance with the Higher Education Opportunities Act of 2008 (HEOA), Colorado School of Mines is providing mandatory fire safety information as part of this Annual Report. (Detailed fire data for all on-campus student housing facilities can be found at the end of this report.) All reports of fires are maintained at the Mines Police Department and are available upon request, in compliance with the fire log requirements of federal law. **Any fire should be reported immediately by calling 911.**

Some of the following information is from the Colorado School of Mines Residence Life Handbook. A copy of the current year handbook can be found online at: <http://residencelife.mines.edu/RSL-More-Information>

### **Description of Student Housing Fire Systems**

Many of the on-campus resident room/suites are equipped with automatic fire suppression sprinklers. Sprinklers are activated by heat, not smoke. At a minimum, each sleeping room is equipped with a smoke alarm that is either hard-wired into the system or battery operated. Fire extinguishers are also located throughout the residence halls and are designed to be used to fight small fires.

In addition, each residence hall (Elm, Maple, Morgan, Randall, Weaver Towers, Bradford and Thomas), many of the Mines Park buildings and the fraternity/sorority houses are each equipped with a fire alarm warning system that is monitored 24 hours a day/7 days a week to alert occupants and automatically notifies the Golden Fire Department of a potential fire. All fire alarm systems are tested by Residence Life and maintained by the Facilities Management Department, at a minimum, on a yearly basis.

**Creating a false alarm** is a Class 3 Misdemeanor (Class 4 Felony if a physical injury to a person results). Criminal prosecution is possible for falsely pulling a fire alarm (Colorado Revised Statutes 17-8-111(a) as amended) and for damage resulting from the unauthorized use of firefighting equipment (Colorado Revised Statutes 17-4-506 as amended). In addition to criminal charges and civil liabilities, it can cause building occupants to ignore real alarms and may lead to fatalities.

### **Prohibited & Regulated Items in the Residence Halls**

- **Portable Electrical Appliances** - Only small electrical appliances that are UL approved are permitted in the residence halls. Examples of permitted devices include:
  - Radios, stereos, clocks, desk lamps (NO halogen lights of any kind are permitted)
  - TVs, DVD players
  - Personal grooming items
  - Rice cookers (5 cup max), hot-air popcorn poppers, fans, tea pots (32 oz./1 liter max), coffee makers (4 cup, 700w max), compact microwaves (900 w. max), compact refrigerators (3.2 cubic ft. max)
  - Personal computers. If you feel like you need a personal printer, we encourage inkjet printers rather than laser. We do not allow 3D printers in the residence halls or apartments. There are several labs around campus that students can use for all printing needs.
- **Toasters/ovens/grills/cooking** - Are fire hazards and allowable only in Mines Park apartment kitchens. All open heating element devices, including but not limited to toasters, camp stoves and range-top burners, hot plates, toaster ovens and personal grills (think George Foreman) are forbidden per fire code. All cooking must be performed in the designated kitchen areas, using the existing appliances in those areas. **COOKING IN ANY OTHER MANNER IS NOT PERMITTED IN STUDENT ROOMS.** There are kitchen facilities available in Weaver Towers, Aspen Hall, Maple Hall, Elm Hall, the Traditional Halls, as well as within Community Centers at Mines Park.
- **Halogen lamps** – Not Permitted. Contain hot gas that can quickly ignite.
- **Smoking - No smoking is allowed in any residence hall.**
  - **Incense or cigarettes** – Not Permitted. Hot ash can drop onto cloth or papers causing a fire.
- **Open Flames** - No open flames. Starting any fire, intentionally or unintentionally, may result in severe sanctions (including suspension or expulsion) and/or criminal prosecution. Mines may seek criminal prosecution of any person deliberately setting or maintaining a fire on Mines premises without first obtaining the required City of Golden and Mines permits. For the above reasons, the Department of Residence Life prohibits the use of candles and incense in our residence halls.



- **Candles** – Not Permitted. Can ignite plastic, wood, cloth, carpet, curtains – anything that can burn.
- **Flammable Substances** - Flammable liquids, flammable vapors and other dangerous substances, as well as any containers holding (storing) such substances, constitute a serious danger and are prohibited in the residence halls and Mines Park apartments. Reasonable provision will be made for aerosol hairsprays, deodorants and such, but these *are* potentially hazardous and should not be stored in the halls in large quantities.

### Fire Alarms, Fire Drills, and Fire Equipment:

- All possible measures are taken to ensure the safety of the residents. This includes fire evacuation rules and regular fire drills.
- Tampering with fire alarms and fire-fighting equipment, discharging a fire extinguisher, hanging decorations from any part of a fire sprinkler or registering a false fire alarm is prohibited and can endanger lives and cause the possibility of hindering student response in a regular fire drill or actual fire. PROSECUTION AND/OR DISCIPLINARY ACTION, WHICH MAY INCLUDE DISMISSAL from Mines, is the penalty for intentionally setting off false fire alarms, using/tampering with fire equipment without authorization, failure to vacate a building when a fire alarm is set off or setting fires or using fireworks.
- **Fire Drills** are conducted in each residence hall once per semester. All students must exit the building immediately to a safe distance at a minimum of 100 feet. Failure to evacuate during a fire alarm will result in disciplinary referral for violating Residence Life policies.

### **Failure to Comply**

A student is expected to comply with the reasonable request of a university staff member. Examples of failure to comply would include but are not limited to refusal to open a room door, refusal to produce identification, giving false or misleading information or failing to complete a disciplinary sanction.

### Emergency Procedures – Fire Evacuation / Escape

- Don't panic and stay as calm as possible. You will need to think clearly to make safe decisions.
- **When a Fire Alarm sounds, GET OUT!** Take fire alarms seriously; always evacuate.
- If you discover the fire, pull the nearest alarm activation station, GET OUT and **call 911**.
- Even though most residence halls have fire sprinklers, deadly smoke can travel in ventilation systems, so you must GET OUT! As you leave, make sure all fire doors are closed.
- Feel the doorknob with the back of your hand, never your palm.
- If the door is cool, lean yourself against it and open the door slowly. As you leave the room, make sure all doors and windows are shut (not locked).
- Find your nearest exit, not just your most familiar route.
- If there is smoke in the air, stay low because the most breathable air will always be near the floor. In a crouched position or crawling, move quickly towards the nearest exit. If the closest exit is blocked, try the next nearest exit.
- If it is safe, alert others by shouting or knocking as you make your way to the stairs.
- Always use the stairs when evacuating. Elevators can trap you between floors or open onto the fire floor. Elevators are not an option.
- Once you are outside, stay clear of the building. Follow the directions of Residence Life staff, fire and police personnel. Never re-enter a burning building for any reason. If you know someone is trapped inside, notify the nearest fire or police personnel.
- For the safety of all residents, do not interfere with residence hall staff members or emergency personnel as they perform their duties. Remain quiet and listen for instructions from fire, police or Residence Life staff.
- Do not re-enter the building until official staff have given you permission.
- If you are trapped and cannot evacuate, **Call 911** with your location. Do not jump!
- Take responsibility for your own safety.

### **If you are trapped in a fire:**

- Remain calm.
- Some facilities are designed with fire safety materials and to withstand a quick-spreading fire.
- Utilize wet towels or bed linens to prevent smoke from entering under the door to your room.
- Open the window. (Rooms on the first floor will be able to vacate this way).
- **Call 911** as well as draw attention to yourself through your window by waving a large sheet or towel.
- Stay low in the room and reduce to a minimum smoke inhalation.



- Plan ahead and think about what you would do in the event of a fire in the residence hall. Have a plan in place in the event of an emergency. Knowledge and preparation is your best bet for surviving a fire.

## **Residence Hall Fire Safety Checklist**

### **General Electrical**

- There are no power cords/extension cords that run across traffic paths or under rugs or furniture, or on or through the ceiling.
- There is no tacking or nailing any electrical cord to any surface.
- There are no power cords/extension cords that run under or on top of heaters or heat registers.
- Don't use extension cords on a continuous basis; they are temporary solutions.
- Limit the energy you are demanding of the circuit. Use surge protectors and not multiple receptacle power strips.
- Do not use halogen and floor lamps due to increased fire risks; replace them with more efficient, cooler-burning fluorescent, CFL or LED lamps.
- Switch off appliances before unplugging them.
- Check all cords and plugs to all appliances to ensure they are free from cracks, breaks, fraying and exposed wiring.
- Extension cords must be sized and rated to carry the maximum current that can be delivered by the outlet they are plugged in to.

### **Appliances**

- All appliances should pass the electrical inspection and have a UL listing/sticker.
- Check to see if the appliances have plenty of air space to prevent overheating.
- All appliances should be plugged into a multi-plug surge protector.

### **General Housekeeping**

- No combustible gas or liquids are stored in rooms or closets.
- No candles that require a flame are in the room. You can use flameless candles instead.
- Smoke alarms, exit lights, fire sprinkler systems or fire extinguishers are not covered and have not been altered.
- No items or furniture that would make it difficult to escape the room in the dark during an emergency in the way of the exits.
- Ensure that there is a clear path from the furthest point of the room to the exit.
- The amount of combustible materials hung on walls are a maximum of 20% of the entire wall area.
- If the room is equipped with sprinklers all storage shall be 18 inches below the ceiling.
- If the room is not equipped with sprinklers all storage shall be 24 inches below the ceiling.

## **Plans for Future Improvement**

During new construction, Mines ensures that all structures are built in compliance with building and fire codes. As permitted by available funds, Colorado School of Mines plans to bring older buildings up to current fire code standards. When Mines updates a building's fire alarm system, integrating the fire alarm speaker with the mass-notification Code Blue public address system is taken into consideration. Pending available funds, additional buildings will receive such improvements in future years.

## **Fire Safety Education**

All possible measures are taken to ensure the safety of the residents. This includes fire evacuation rules and regular fire drills. Tampering with fire alarms and fire-fighting equipment is prohibited due to the possibility of hindering student response in a regular fire drill or actual fire. At the beginning of the fall semester, fire safety information and information regarding common fire hazards/safety violations are addressed with residents. All Hall Directors and Resident Assistant staff members attend Fire Evacuation Training (including tabletop exercise and protocol walkthrough) at the beginning of each fall semester. This training includes the use of building fire suppression equipment. In addition, each building's evacuation procedure is clearly posted throughout each residence hall.

Tips:

- Keep doorways, corridors and stairwells clear and unobstructed.
- Keep fire doors closed.
- Make sure that all electrical appliances and cords are in good condition and UL approved.
- Do not overload electrical outlets.
- Use fuse-protected multi-outlet power strips and extension cords when necessary.



## Campus Community Information

All fires should be reported to Mines Police Department by calling 911 or 303-273-3333, or the Golden Fire Department at 911 or 303-384-8045. Even after the fact that a fire occurred, the Residence Life staff & Mines Police Department must be notified. All campus housing fire incidents are recorded in the Annual Fire Report log. To view the fire log, contact the Mines Police Department. For additional information about fire and life safety at Colorado School of Mines, visit the following websites: <https://inside.mines.edu/EHS-Emergency-Information> or <http://publicsafety.mines.edu/PS-Campus-Safety> - under Fire Safety and Education For College Students.

Or contact:

Barb O’Kane, Director, Environmental Health & Safety  
EHS Main Office  
Facilities Management Building  
1318 Maple Street (2nd entrance)  
303-273-3316

## Definitions

**Fire:** Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

**Cause of fire:** The factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

**Injury:** Any instance in which a person is injured – requiring treatment at a medical facility – as a result of a fire. Injuries can include those sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

**Death:** Any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire, or dies within one year of injuries sustained as a result of the fire.

**Value of Property Damage:** The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity, including:

- Contents damaged by fire
- Related damages caused by smoke, water, and overhaul
- Does *not* include indirect loss, such as business interruption.



## Fire Safety Systems For Campus Residential Facilities

Location	Fire / Smoke Detection System	Fire Sprinkler System	Central Monitoring System	Fire Extinguisher Present	Fire / Evacuation Drills 2016
Aspen Hall 1869 W. Campus Road	Yes	Yes	Yes	Yes	2
Elm Hall 1795 Elm St.	Yes	Yes	Yes	Yes	2
Bradford Hall 1223 W. Campus Road	Yes	Yes	Yes	Yes	2
Morgan Hall 1221 W. Campus Road	Yes	Yes	Yes	Yes	2
Randall Hall 1221 15 <sup>th</sup> St.	Yes	Yes	Yes	Yes	2
Thomas Hall 1221 W. Campus Road	Yes	Yes	Yes	Yes	2
Maple Hall 1773 Maple St.	Yes	Yes	Yes	Yes	2
Weaver Towers 1811 Elm St.	Yes	Yes	Yes	Yes	2
1805 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1807 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1809 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1811 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1813 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1815 19 <sup>th</sup> Street	Yes	No	No	Yes	0
1903 Digger Dr.	Yes	No	No	Yes	0
1905 Digger Dr.	Yes	No	No	Yes	0
1907 Digger Dr.	Yes	No	No	Yes	0
1909 Digger Dr.	Yes	No	No	Yes	0
1911 Digger Dr.	Yes	No	No	Yes	0
1913 Digger Dr.	Yes	No	No	Yes	0
2003 Infinity Cir.	Yes	Yes	Yes	Yes	0
2005 Infinity Cir.	Yes	No	Yes	Yes	0
2007 Infinity Cir.	Yes	Yes	Yes	Yes	0
2009 Infinity Cir.	Yes	No	Yes	Yes	0
2011 Infinity Cir.	Yes	Yes	Yes	Yes	0
2013 Infinity Cir.	Yes	No	Yes	Yes	0
2015 Infinity Cir.	Yes	Yes	Yes	Yes	0
2017 Infinity Cir.	Yes	No	Yes	Yes	0
2019 Infinity Cir.	Yes	Yes	Yes	Yes	0
2021 Infinity Cir.	Yes	No	Yes	Yes	0
2023 Infinity Cir.	Yes	No	Yes	Yes	0
2025 Infinity Cir.	Yes	No	Yes	Yes	0
2027 Infinity Cir.	Yes	Yes	Yes	Yes	0
Alpha Phi 1550 W. Campus Road	Yes	Yes	Yes	Yes	2
Alpha Tau Omega (privately owned) 1751 W. Campus Road	Yes	Yes	Yes	Yes	0
Beta Theta Pi (privately owned) 1701 W. Campus Road	Yes	Yes	Yes	Yes	0
Kappa Sigma (privately owned) 1800 W. Campus Road	Yes	Yes	Yes	Yes	0
Phi Gamma Delta 1803 W. Campus Road	Yes	Yes	Yes	Yes	2
Pi Beta Phi 1500 W. Campus Road	Yes	Yes	Yes	Yes	2



Sigma Alpha Epsilon (privately owned) 1856 W. Campus Road	Yes	Yes	Yes	Yes	0
Sigma Kappa 1600 W. Campus Road	Yes	Yes	Yes	Yes	2
Sigma Phi Epsilon (privately owned) 1807 W. Campus Road	Yes	Yes	Yes	Yes	0

## Reported Fires by Location for On-Campus Housing

Residence Hall	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
Aspen Hall 1869 W. Campus Rd	2014	2	Unintentional Stove Grease Fire	0	0	\$0
	2015	0		0	0	\$0
	2016	0				
Elm Hall 1795 Elm St.	2014	0				
	2015	0				
	2016	0				
Bradford Hall 1223 W. Campus Rd.	2014	0				
	2015	0				
	2016	0				
Morgan Hall 1221 W. Campus Rd.	2014	0				
	2015	0				
	2016	0				
Randall Hall 1221 15 <sup>th</sup> St.	2014	0				
	2015	0				
	2016	0				
Thomas Hall 1221 W. Campus Rd.	2014	0				
	2015	0				
	2016	0				
Maple Hall 1773 Maple Street	2014	0				
	2015	0				
	2016	1	Unintentional Microwave Fire Burnt Food	0	0	\$0-99
Weaver Towers 1811 Elm Street	2014	0				
	2015	0				
	2016	0				

### Mines Park Apartment Buildings

Building Address	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
1805 19 <sup>th</sup> Street	2014	0				
	2015	0				
	2016	0				
1807 19 <sup>th</sup> Street	2014	0				
	2015	0				
	2016	0				
1809 19 <sup>th</sup> Street	2014	0				
	2015	0				
	2016	0				
1811 19 <sup>th</sup> Street	2014	0				
	2015	0				
	2016	0				



Building Address	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
1813 19 <sup>th</sup> Street	2014	0				
	2015	0				
	2016	0				
1815 19 <sup>th</sup> Street	2014	0				
	2015	0				
	2016	0				
1903 Digger Dr.	2014	0				
	2015	0				
	2016	0				
1905 Digger Dr.	2014	0				
	2015	0				
	2016	0				
1907 Digger Dr.	2014	0				
	2015	0				
	2016	0				
1909 Digger Dr.	2014	0				
	2015	0				
	2016	0				
1911 Digger Dr.	2014	0				
	2015	0				
	2016	0				
1913 Digger Dr.	2014	0				
	2015	0				
	2016	0				
2003 Infinity Cir.	2014	0				
	2015	0				
	2016	0				
2005 Infinity Cir.	2014	0				
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2013 Infinity Cir.	2014	0				
	2015	0				
	2016	0				
2015 Infinity Cir.	2014	0				
	2015	0				
	2016	0				
2017 Infinity Cir.	2014	0				
	2015	0				
	2016	0				
2019 Infinity Cir.	2014	0				
	2015	0				
	2016	0				
2021 Infinity Cir.	2014	0				
	2015	0				
	2016	0				

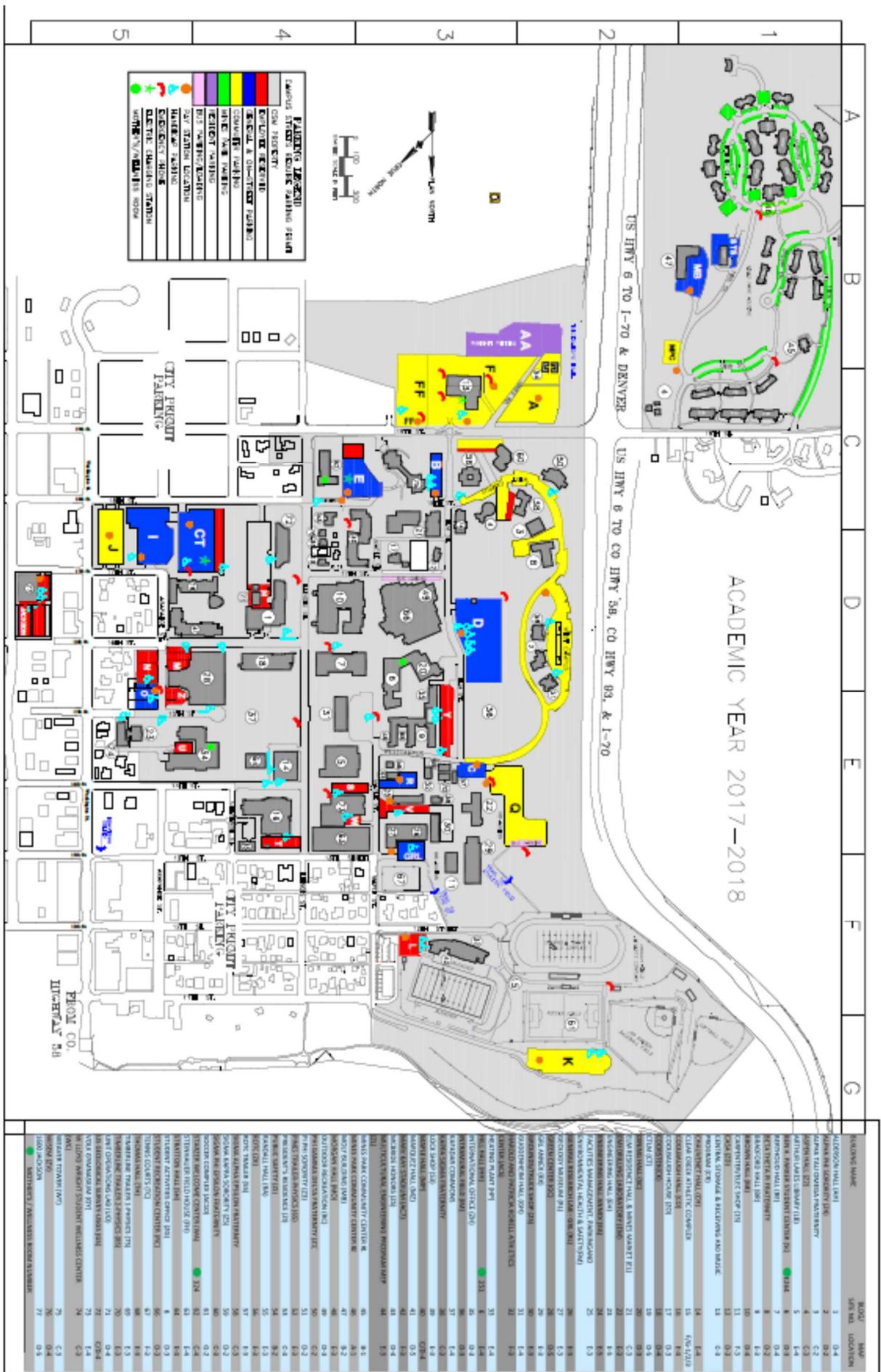


Building Address	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
2023 Infinity Cir.	2014	0				
	2015	0				
	2016	0				
2025 Infinity Cir.	2013	0				
	2014	0				
	2015	0				
2027 Infinity Cir.	2014	0				
	2015	0				
	2016	0				

Fraternities and Sororities						
Building Address	Year	Number of Fires	Cause of Fires	Number of Injuries	Number of Deaths	Value of Property Damage
Alpha Phi 1550 W. Campus Rd.	2014	0				
	2015	0				
	2016	0				
Alpha Tau Omega (privately owned) 1751 W. Campus Road	2014	0				
	2015	0				
	2016	0				
Beta Theta Pi (privately owned) 1701 W. Campus Road	2014	0				
	2015	0				
	2016	0				
Kappa Sigma (privately owned) 1800 W. Campus Road	2014	0				
	2015	1	Unintentional Dryer Fire Hazardous Greasy Rags	0	0	\$100-999
	2016	0				
Phi Gamma Delta 1803 W. Campus Rd.	2014	1	Oven Fire	0	0	\$0
	2015	0				
	2016	0				
Pi Beta Phi 1500 W. Campus Rd.	2014	0				
	2015	1	Unintentional Stove Fire Burnt Food	0	0	\$0-99
	2016	0				
Sigma Alpha Epsilon (privately owned) 1856 W. Campus Road	2014	1	Unintentional Stove Grease Fire	0	0	\$0-99
	2015	0				
	2016	0				
Sigma Kappa 1600 W. Campus Rd.	2014	0				
	2015	0				
	2016	1	Unintentional Microwave Fire Burnt Food	0	0	\$0-99
Sigma Phi Epsilon (privately owned) 1807 W. Campus Road	2014	0				
	2015	0				
	2016	0				

## End of Report





Colorado School of Mines Police Department, Annual Security and Fire Safety Report - 2017