



Financial Aid Office
 1200 16th Street
 Golden CO 80401
 303-273-3301
 303-384-2252 fax
finaid@mines.edu

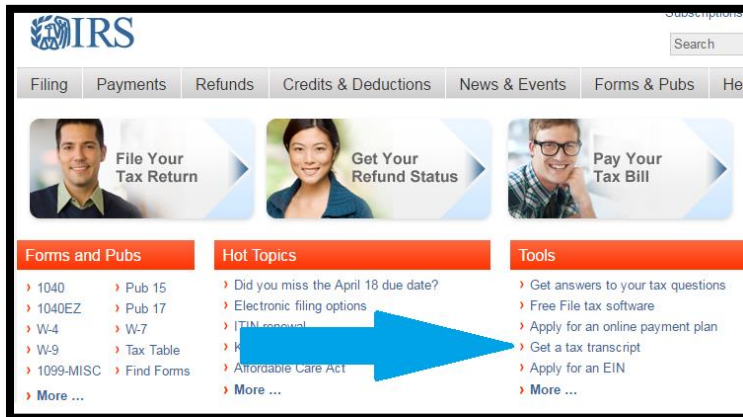
Verification of 2015 IRS Income Tax Return Information for Student Tax Filers

The Data Retrieval Tool on the FAFSA website is not working. To complete this verification requirement, you have two options:

1. Go to www.irs.gov and request a Tax Return Transcript online.
2. Go to www.irs.gov and request a Tax Return Transcript by mail.

Once you receive the 2015 Tax Return Transcript, email a PDF copy with your student's CWID to finaid@mines.edu. This requirement must be completed before Financial Aid (grants and loans) will credit to student accounts. Waiting until fall classes begin to complete this requirement could result in a delay in processing.

Additional instructions for obtaining a Tax Return Transcript:



Select "Get a tax transcript" under the Tools section of the homepage www.irs.gov. Choose how you would like to get the tax return transcript, either online or by mail.

The online option will ask for additional information and not all

tax filers are eligible to receive the return transcript online.

The by mail option will mail the tax return transcript to the home address listed on the original tax return. Mailed transcripts are typically received in less than 3 weeks.

